



## Keeping History Alive *Society of Ohio Archivists Annual Meeting*

All are invited to this year’s spring conference on Friday, May 19, 2017. Returning to the Quest Conference Center in Columbus—located in the Polaris region north of the city—attendees will find easy access from the highway, and numerous restaurant and hotel options. Additionally, a preconference workshop will be held the afternoon of Thursday, May 18, at the Ohio History Center in Columbus. To register for the conference, the workshop, or both, and to see the complete program and session descriptions, please visit the meeting website at [www.ohioarchivists.org/annual\\_conference](http://www.ohioarchivists.org/annual_conference).

### Plenary

This year’s plenary speaker will be Kathleen Williams speaking on “A Passion for Public Service.” Williams will discuss how through our work, our holdings, and the audiences we serve, archivists can claim a powerful and legitimate place in fulfilling a great public interest, now more than ever.

Williams serves as the executive director of the National Historical Publications and Records Commission (NHPRC), the grant-making arm of the National Archives. Prior to joining the National Archives, she spent twenty years as an archivist in federal and non-profit settings, beginning in 1982 at the Corcoran Gallery of Art. From there she spent ten years at the Museum of Fine Arts Houston, where she began its ar-



Kathleen Williams

chives program with an NHPRC grant. From Houston she moved to Washington, DC and spent 10 years as a senior staff member at the Smithsonian Institution Archives. She joined the NHPRC in 2004 as deputy executive director. At the NHPRC Williams has made her mark as she has driven programs such as Founders Online, which created for first time the ability to freely access the written records of six of our founding fathers—showing the original thoughts, debates, and evolution of our early democracy. Williams also wanted to re-imagine the national grants program and helped create a new grant category encouraging citizen engagement in historical records projects. Other initiatives included electronic records management for state archives and professional leadership programs such as the Archives Leadership Institute. Over the years, Williams has been active in leadership roles in regional archive associations and the Society of American Archivists. In 2015, Williams was made a Fellow of SAA during a ceremony at the annual meeting in Cleveland.

### Sessions

This meeting’s sessions come in a mix of formats: five posters, four panels, two forums, two mini-workshops, and one joint world café session. It is the committee’s firm wish to break up the day and fully engage attendees!

The four panel sessions will cover lessons learned in collaborations for exhibits, merging departments, digital preservation, ethics in historical medical records, and digitization projects based in the community. The two mini-workshops will assist attendees in determining if your repository’s online materials are compliant with accessibility guidelines, and in exploring options for naming rights and sponsorships. The two discussion forums will cover

*(continued on page 3)*

## INSIDE THIS ISSUE:

**1**  
2017 Spring Meeting

**2**  
President’s Message

**4**  
SOA News

**11**  
Editors Note

**12**  
Newcomers

**14**  
DiGiTaL

**16**  
News & Notes

**18**  
Grants and Awards

**Gino Pasi**, *Editor-in-Chief*  
**George Bain**, *Features Editor*  
**Stephanie Bricking**, *Newcomers Editor*  
**Daniel Noonan**, *DIGITaL Editor*  
**Lisa Rickey**, *News & Notes Editor*  
**Betsy Hedler**, *Production Editor*  
**Kim Koloski**, *Design Editor*

---

## SOA LEADERSHIP

### OFFICERS

#### **President, 2015–2017**

**Jillian Carney**

*Manager, Digital Services  
Museum and Library Services Division  
Ohio History Connection*

#### **Vice President, 2015–2017**

**Lonna McKinley**

*Museum Manuscript Curator,  
National Museum of the United States Air  
Force*

#### **Secretary, 2015–2017**

**Kristin Rodgers**

*Collections Curator  
The Ohio State University Libraries*

#### **Treasurer, 2016–2018**

**Mark Bloom**

*Archives Associate, Senior  
University Libraries  
The University of Akron*

### COUNCIL MEMBERS

#### **William M. Modrow, 2016–2018**

*Head, Walter Havighurst Special  
Collections & University Archives,  
Miami University*

#### **Ron Davidson, 2016–2018**

*Special Collections Librarian  
Sandusky Library*

#### **Jennifer Brancato, 2015–2017**

*University Archivist and Special  
Collections Coordinator  
University of Dayton*

#### **Robin Heise, 2015–2017**

*Records Manager /Archivist  
Greene County Archives*

### EX-OFFICIO

**Editor**, Ohio Archivist

#### **Gino Pasi, 2015–2018**

*Archivist/Curator, Winkler Center for  
the History of the Health Professions,  
University of Cincinnati*

#### **Past-President**

#### **Judith Wiener, 2015–2017**

*Associate Professor and Assistant  
Director, Collections and Outreach  
The Ohio State University  
Medical Heritage Center*



Dear SOA members,

Spring is in the air which means it is time for the annual meeting! We hope you can join us on Friday, May 19, 2017, at the Quest Business and Conference Center in Columbus, Ohio. The Educational Programming Committee has compiled an excellent slate of sessions including a plenary speech by Kathleen Williams, Executive Director of the National Historical Publications & Records Commission (NHPRC) on the power and importance of archives.

After the fall meeting, SOA Council voted to endorse the History Relevance Campaign's (HRC) Value Statement. Endorsed by over a hundred organizations from around the country, the goal of the HRC is to serve

as a catalyst for discovering, demonstrating, and promulgating the value of history for individuals, communities, and the nation. The Value Statement created by HRC outlines seven reasons why history is essential: it nurtures personal identity; teaches critical thinking skills; helps provide vital places to live and work; stimulates economic development; fosters engaged citizens; inspires leadership and provides a legacy. In an effort to move from endorsement to action, the Advocacy and Outreach Committee (AOC) has been busy organizing and participating in activities to promote the importance of Ohio archives, such as the statewide archives crawl and Statehood Day. If you are interested in learning more about how to get involved with the AOC, please contact committee co-chairs George Bain and Elise Kelly.

In Council news, Nathan Tallman and Sasha Griffin stepped down from their positions in early 2017. Kristin Rodgers and William Modrow agreed to serve out the remainder of their vacated terms. Our sincere thanks to Nathan and Sasha for their service and to Kristin and William for their willingness to jump into the mix mid-term! I would also like to take this opportunity to thank our outgoing Vice President, Lonna McKinley; Past President, Judith Wiener; and council members Jennifer Brancato and Robin Heise for all of their hard work and dedication to SOA. It has been a pleasure to work with all of you over the past several years.

As my term as President comes to an end, I would like to say thank you to my fellow Council members, committee members, the Ohio History Connection staff, and the countless others who have supported SOA over the past several years. You are an amazing group of people to work with, and I appreciate all that I have learned from each and every one of you. It has been an honor and a privilege to serve as your President for the past two years, and I look forward to continuing to collaborate with all of you as we advance mission of SOA.

Please take the opportunity to speak to me at the conference or reach out to me via e-mail or phone with your ideas, questions and comments. I look forward to hearing from you and seeing you at the annual meeting!

Sincerely,

**Jillian Carney**

President, Society of Ohio Archivists

[jcarney@ohiohistory.org](mailto:jcarney@ohiohistory.org)

---

## SOA MISSION

*Founded in 1968, the Society of Ohio Archivists' mission is to exchange information, coordinate activities, and improve professional competence in Ohio's archives and manuscript repositories. Membership in the society is open to the public, and we invite anyone with an interest in archives and manuscripts to join.*

both physical preservation issues and technology questions. Ohio Preservation Council members will make themselves available in an Ask a Preservation Professional format, while the digital collections analytics discussion will kick off with a snapshot of Ohio institutions.

New this year is the world café session, scheduled for right after lunch to help keep everyone wide awake. Four presentation areas will be available for attendees to visit, with an emphasis on interaction at each. Three times in its hour slot audience members can switch to a different station (but aren't required to). Topics are two case studies featuring social media and the researcher's view, along with assessment of regional archival associations, and linked open data. Also during this time the poster presenters will be available for questions.

And finally, the five poster presentations will include topics as broad as helping archives students through internships, and as narrow as water emergency response for ink jet prints, as well as showcasing initiatives such as the Digital Public Library in Ohio.

## Preconference Workshop

SOA, in collaboration with the Ohio Preservation Council, is pleased to offer the preconference workshop **Simple Supports for Dynamic Exhibits** with Miriam Nelson. The workshop is scheduled for Thursday, May 18, 1–4 PM, at the Ohio Historical Center in Columbus. The day will begin with registration at 12:30 PM, followed by the workshop from 1–3 PM, ending with Ohio Historical Center tours.

In this workshop, attendees will learn how preventative preservation can enhance the aesthetics of exhibiting flat archival material, and ways to create safe and inexpensive mounts, and

supports, that create multiple viewing angles to accommodate a variety of cases. Simple archivally sound supports not only protect your collections during display, but also provide flexibility and visual interest in the most stubborn display cases. Registration, found on the meeting registration form, is \$20 for members of SOA/OPC, \$25 for nonmembers, and \$10 for students. Limited to 20 participants, so register early!

Miriam Nelson is head of Preservation for Ohio University Libraries where she oversees the conservation of the general and special collections, administrates the Libraries' preservation program, and manages the Southeast Ohio Regional Library Depository. Before entering the field of preservation with conservation training and an MLS from Indiana University, Nelson received her BA in art history from the University of New Mexico and went on to study cultural memory, earning an MA from the University of London. Nelson also serves as Chair Elect of the Ohio Preservation Council.

We are very pleased to be partnering with the Ohio Preservation Council on both the preconference workshop and the Ask a Preservation Professional forum. The Ohio Preservation Council serves as a coalition of preservationists, conservators, librarians, archivists, curators, records managers, the institutions they represent, and other concerned citizens who recognize the serious threat to documentary heritage. The Council's mission is to provide a network for preservation education and to support preservation activities within the state of Ohio. Learn more at [opc.ohionet.org](http://opc.ohionet.org).

## Silent Auction

Following tradition, SOA will hold its fun and worthwhile silent auction to benefit the student and new professional scholarships. Be sure to bring your checkbook or some extra cash!

## Registration

Fees for the meeting are tiered: early bird (March 6–May 1) \$45 members, \$65 nonmembers, \$30 students; preregistration (May 2–May 13) \$50/\$70/\$35; and on-site registration \$60/\$80/\$40. Included are a continental breakfast, lunch, and snacks. Due to catering restrictions, lunch cannot be guaranteed for those who register on-site. Workshop registration will also be available on the meeting registration form at \$20 members of SOA/OPC, \$25 nonmembers, and \$10 students.

These Educational Programming Committee members have worked hard to bring these Spring Conference events to you: Lily Birkhimer, Ohio History Connection; Shelley Blundell, Youngstown State University; Karen Glenn, The Ohio State University; Sherri Goudy, Armstrong Air & Space Museum; Betsy Hedler, Ohio History Connection (SOA/OHC liaison); Jacqueline Johnson, Miami University; Stacey Lavender, Ohio University; Jim McKinnon, Dayton History/Kettering Foundation; William Modrow, Miami University (Council liaison); Cate Putirskis, The Ohio State University; and Adam Wanter, MidPointe Library System.

For questions, please contact the co-chairs Janet Carleton ([carleton@ohio.edu](mailto:carleton@ohio.edu)) or Collette McDonough ([cmcdonough@kettering.org](mailto:cmcdonough@kettering.org)). See you at Quest!



Miriam Nelson, courtesy of Ohio University Libraries

# SOA NEWS: Membership

Dear SOA Member:

The Membership Committee invites you to join us in renewing your membership in the Society of Ohio Archivists for 2017. With your support SOA is able to exchange information, coordinate activities, and improve professional competence in Ohio's archives and manuscript repositories.

With your support in 2016 SOA provided:

- education and networking at the Spring Annual Meeting and the joint SOA/OLHA Fall meeting
- design and distribution of the Archives Month poster "As Ohio Goes, So Goes the Nation: Ohio and Presidential Elections"
- scholarships for two high school students at Ohio History Day
- access to The Ohio Archivist, the society's on-line newsletter
- recognition to two outstanding organizations through the Merit Award
- support to the National Coalition for History through an organizational membership

SOA will continue to offer similar activities and opportunities during 2017!

Individual and Student members receive discounted rates at events and voting rights at the annual meeting. Patron and Sponsor level include Individual membership benefits, plus your extra contribution provides support for special projects. Institutional members receive discounted rates at events for up to two employees.

Please renew online at [www.ohiohistorystore.com/soa-membership.aspx](http://www.ohiohistorystore.com/soa-membership.aspx), or detach the form below and send it with payment to the address listed.

Thank you for your continued support,  
SOA Membership Committee  
Cate Putirskis, chair

## Ohio Archivist Editors Needed!

The *Ohio Archivist* currently is seeking an Editor for its "News and Notes" section. The first issue for the new "News and Notes" editor will be fall 2017. This editor solicits news from archives around the state, edits it for publication and gets it to the Editor-in-Chief by agreed upon deadlines. Please see the "News and Notes" section of this issue for a good indication of what the work would entail.

In addition, the *Ohio Archivist* will be seeking a new Editor-in-Chief for the spring 2018 issue. Ideally, the incoming Editor-in-Chief will work with the current Editor on the fall 2017 issue and then take over the reins officially for the spring 2018 publication.

The *Ohio Archivist* Editor-in-Chief is an ex-officio SOA council position and serves for three years. For more information on the SOA's publication visit the publications tab on the [SOA website](http://SOA website). If you are interested in this position or that of the Assistant Editor please contact current Editor-in-Chief, Gino Pasi, for more details: [gino.pasi@uc.edu](mailto:gino.pasi@uc.edu), 513.558.5123.

### Categories:

<input type="checkbox"/> Student	\$5.00
<input type="checkbox"/> Bridge*	\$10.00
<input type="checkbox"/> Individual	\$15.00
<input type="checkbox"/> Patron	\$30.00-49.99
<input type="checkbox"/> Sponsor	\$50.00 or more
<input type="checkbox"/> Institutional	\$25.00

\*Bridge = Individuals who are no longer students but are not yet employed, or those who are currently unemployed.

### Method of Payment

Check    Money Order

All dues are annual:  
January 1- December 31

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Please **do not** include me in the online directory.

Interested in joining an SOA committee? Please check all that apply.  
You will be contacted by the committee chair.

- |  |  |
|--|--|
| <input type="checkbox"/> Awards                  | <input type="checkbox"/> Membership          |
| <input type="checkbox"/> Public Information      | <input type="checkbox"/> Nominating          |
| <input type="checkbox"/> Educational Programming | <input type="checkbox"/> Advocacy & Outreach |

Return form with payment to: **Mark Bloom, Treasurer**  
8477 Summer Rd.  
Macedonia, Ohio 44056  
[mabloom@uakron.edu](mailto:mabloom@uakron.edu)

## SOA NEWS: SOA Joins History Relevance Campaign

*“History, despite its wrenching pain, cannot be unlived, but faced with courage, need not be lived again.”*

--Maya Angelou

by George Bain, Ohio University (Ret.)

Following a presentation about the History Relevance Campaign (HRC) by John Dichtl, the keynote speaker at the Ohio Local History Alliance (OLHA)/Society of Ohio Archivists (SOA) combined meeting last October, SOA Council voted to endorse the HRC’s “Value of History” statement. SOA’s name and logo may now be seen with more than 125 endorsing organizations on the HRC’s web site, [historyrelevance.com/](http://historyrelevance.com/). And SOA Council hopes that archival repositories and staff will utilize the statement to enhance the archival mission in Ohio.

The campaign had its beginning a half decade ago to help vocalize why history—“both knowledge about the past and the practice of researching and interpreting the past”—is indeed relevant and “ought to play a greater role in the lives of our communities and our nation.”

The campaign’s “Value of History Statement,” elucidates seven ways in which history is essential to Ourselves (Identity, Critical Skills), Our Communities (Vital Places to Live and Work, Economic Development) and Our Future (Engaged Citizens, Leadership, and Legacy). While all of these are part and parcel of the work we do as archivists, it is the last one that speaks most directly to our day-to-day work.

History, says the Relevance Campaign, “is crucial to preserving democracy for the future by explaining our shared past. Through the preservation of authentic meaningful places, documents, artifacts, images, and stories, we leave a foundation upon which future Americans can build. Without the preservation of our histories, future citizens will have no grounding in what it means to be an American.”

The website also has a page on ten ways to apply the Value Statement. Among



these are #3: Commit to and incorporate these Values into your institutional planning, programming, and advancement activities and #4: Communicate these Values to your elected officials, funders, and your stakeholders.

The History Relevance Campaign also has suggestions for taking action and has a tool kit with core tools. It extends an invitation for individuals and institutions to get involved in several ways. [Check out the website](#) to find out more ways to familiarize yourself with, and utilize, this evolving and expanding effort.

## PHOTO IN THE SPOTLIGHT

The medical diploma of Daniel Drake, courtesy of the Henry R. Winkler Center for the History of the Health Professions, University of Cincinnati Libraries. Daniel Drake was the first American granted a medical degree west of the Alleghenies. Drake studied under Dr. William Goforth in Cincinnati between 1800 and 1805. Drake later studied at the University of Pennsylvania and returned to Cincinnati to establish a private practice. He also founded the Medical College of Ohio, the first school of medicine in the state. The Medical College of Ohio would later become the University of Cincinnati College of Medicine



## SOA NEWS: SOA/Local History Combined Meeting Recap

The joint meeting of the Society of Ohio Archivists and the Ohio Local History Alliance was held on Friday, October 7th and Saturday, October 8th, 2016 at the Crowne Plaza hotel in Dublin, Ohio. This year's theme, Connecting Communities, gave attendees an opportunity to reflect on how our organizations are connected within the communities we serve and discussed ways that we continue to strengthen those relationships through outreach programming.

The SOA sponsored sessions were offered on Friday, October 7, 2016. There were five excellent sessions that covered topics ranging from providing access and privacy-sensitive materials to working with primary sources in the classroom and archival processing techniques, and workflows. More information on each of the sessions can be found in the [Ohio Archivist Fall 2016](#) issue.

President and CEO of the American Association for State and Local History (AASLH), John Dichtl, served as this year's keynote speaker. Dichtl's keynote highlighted the importance of advocacy and the role of local historical societies. Dichtl also shared information regarding the History Relevance Campaign (HRC), which serves as a catalyst for discovering, demonstrating, and promulgating the value of history for individuals, communities, and the nation. Following the conference, SOA Council voted to endorse the HRC's value statement. For more information regarding the HRC and the value statement, please visit: [www.historyrelevance.com/](http://www.historyrelevance.com/).

SOA also presented David McWhorter of Clark County, with the 2016 "I Found It in the Archives" award. His winning entry described his experience researching at the Clark County Historical Society at the Heritage Center.

SOA would like to thank the presenters; the Educational Programming Committee for coordinating and moderating the sessions; and the Ohio Local History Alliance for once again offering SOA the opportunity to partner with them on their fall meeting.



L to R is Kevlin Haire, The Ohio State University; David McWhorter, winner of the "I Found It in the Archives" contest; Natalie Fritz, Clark County Historical Society; Elise Kelly, Greene County Records Center and Archives; and Karen Robertson, Ohio History Connection at the session titled "Thinking Outside the Hollinger Box: Creative Ways to Promote your Archives."



Elise Kelly, Greene County Records Center and Archives, discusses using primary resources in schools.



Connie Conner, SOA Advocacy and Outreach Committee member and David McWhorter, 2016 "I Found It in the Archives" winner.

# SOA NEWS: 2017 Slate of Candidates

The following statements were given by the candidates seeking election as officers or council members to the Society of Ohio Archivists in 2017. Voting will take place during the business meeting portion of the annual meeting to be held May 19th.

Candidates were asked to respond to the following questions in one 300-500 word essay. The questions were:

- 1) **What skills and experiences can you offer SOA?**
- 2) **And what are some of the most important themes/issues SOA should address in the next 5-10 years?**

## 2017 Candidates:

President

**Robin Heise**

Vice President

**Janet Carleton**

Secretary:

**Kristin Rodgers**

Council (2 Seats)

**Lily Birkhimer**  
**Collette McDonough**  
**Cate Putirskis**  
**Adam Wanter**

### PRESIDENT

#### **Robin Heise**

*Records Manager/Archivist, Greene County Records Center and Archives*



I elected to serve as the SOA Council President for the 2017-2019 term, I would use my combination of administration, records management, and archival experience to lead the organization forward.

When I first joined SOA, I became involved in several committees in order to gain an understanding of how the organization functioned. I have had the opportunity to serve as a co-chair, member, and liaison of the Advocacy & Outreach Committee. As a member of this committee, I have had the opportunity to work on the planning of the annual Archives Month poster as well as the planning of the annual state-wide "I Found It in the Archives" contest. I also served on the Educational Programming Committee and learned first-hand the complexities of planning a successful conference. Serving on these committees allowed me to network with a diverse group of professionals throughout the state and provided me with an understanding of the overall SOA structure and decision making process.

I have also had the good fortune to serve on SOA Council for one term. This opportunity to work beside other dedicated Council members has provided me with a much deeper understanding of the organization's history, membership, and organizational structure. This knowledge base will be very beneficial in helping me guide the organization over the next two years.

Outside of SOA, I am a member of the Ohio Electronic Records Committee and

the Miami Valley Archives Round Table. I am also an active member of the Ohio County Archivists and Records Managers Association, serving on several committees. My background has provided me with a variety of experiences ranging from reference work to processing and a solid foundation of records management skills. Additionally, my determination to stay up-to-date on the current trends in archival outreach practices and legislative issues will be a valuable asset for SOA.

As we move towards our 50th anniversary in 2018, I would like to suggest that SOA continue to actively address the issues of advocacy, education, and collaboration. With the threat of the decreased funding for arts and humanities programs, I believe it will become more important than ever to ensure that we educate the public about who we are and what we do as a profession. Collaboration among institutions may be key in allowing us to maximize our budgets and develop programs at the local, regional, and state levels. It is imperative that we continue to actively advocate and educate on the important role that archival repositories play in preserving our history, culture, and heritage.

It would be an honor and a privilege to serve as your SOA president. Thank you for your consideration.

**Previous Positions:** Public Outreach Coordinator, Greene County Records Center & Archives, 2013-2014; Greene County Library, Local History Librarian, 2012-2014; Archival Support Technician, Greene County Records Center & Archives 2011-2013; Wright State University, Graduate Assistant, 2011-2012.

**Education:** M.A. Public History, Wright State University, 2012; M.A. Higher Education Administration, The Ohio State University, 1999; B.A. Anthropology & B.A. Psychology, The Ohio State University, 1997.

**Professional Associations:** Ohio Electronic Records Committee, 2016-present; Ohio County Archivists and Records Managers Association, 2012-present; Miami Valley Archives Roundtable, 2011-present; Society of Ohio Archivists, 2012-present; Society of American Archivists, 2014-present; National Association of Government Archives and Records Administrators, 2013-present.

*(continued on page 8)*

## Candidate Statements:

### VICE PRESIDENT

#### Janet Carleton

*Digital Initiatives Coordinator,  
Ohio University Libraries*



Dear SOA members—I have been a member of SOA since my time as an undergraduate student worker in the archives, and SOA has been very good to me. I wish to support SOA by offering my time and talents for the office of the vice president. I've learned much from its various educational offerings (including conferences and newsletter), and had the opportunity to meet and engage with many other students and professionals along the way. I thoroughly appreciate the low cost-high value contained in an SOA membership!

I have some experience with SOA Council as I participated in Council meetings as newsletter editor (non-voting) in 2012–2014, and can put that familiarity to use right away. I also have experience from several other advisory boards and executive committees, along with governance training to add to that.

Looking toward the future, I can see the ever increasing importance of collaboration for the good of the archives and the archivists. Collaborating with other cultural heritage groups can only strengthen us as a regional group and as a profession. Advocating for our shared documentary history—for all groups of people—is a must. Important in this is involving students (both graduate and other), and new professionals, as they bring important perspectives and vitality. Continuing to offer “top drawer” educational opportunities can

help attract and keep new members—in turn enriching our SOA community. If I am elected I will be looking to hear from you (yes, you), on how we can improve SOA and the state of archives in Ohio. Thank you.

**Previous Positions:** Digital Projects Librarian, 2000–2005/Scripps Project Reformatting Archivist, 1998–2000, Mahn Center for Archives & Special Collections, Ohio University Libraries; Archivist II/ Webmaster, 1997–1998/Electronic Records Archivist, 1996–1997, State Archives, Ohio Historical Society

**Education:** MLIS, archival enterprise, University of Texas at Austin, 1995; Ohio University, history AB/art history BFA, 1993; certificate in the curation and management of digital assets, University of Maryland, 2016

**Professional Associations:** Academic Library Association of Ohio, Special Collections and Archives interest group, 2016–; co-chair, 2016–2017; Midwest Archives Conference, 1993–; Education Committee, 2014–; newsletter editor, 2003–2007; Program Committee Co-chair, 2010; Ohio Digitization Interest Group, 2006–09; 2013–; Planning Committee, webmaster 2006–09; 2013–; Ohio Historical Records Advisory Board, 2008–2015; Chair, 2012; Society of American Archivists, 1993–; Conference Host Committee Co-chair, 2014–2015; Description Section web liaison, 2008–2011; Metadata & Digital Object Roundtable Co-chair, 2008–2011; Membership Committee, 1999–2002, 2005–2008; Preservation Section Vice Chair/Chair-Elect, 2016–2017; Society of Ohio Archivists, 1993–; Educational Programming Committee, Co-chair 2016–2017; Membership Committee, 2002–2013; Newsletter editor, 2012–2014; Nominating Committee, 2015–2016; Public Information Committee, 2000–, Co-chair, 2000–2001

### SECRETARY

#### Kristin Rodgers

*Collections Curator,  
The Ohio State University*



As an experienced archivist/curator, and a member of SOA for the past decade, I bring a wealth of knowledge about the profession as well as the SOA organization to the role of secretary. In my job as curator at The Ohio State University, I served as the unofficial secretary for many committees and am well-versed in what that role entails for an organization like SOA. In terms of some of the most important themes/issues SOA should address in the coming years, I feel the most important is continuing to serve as and facilitate being a venue for professional development and networking. Knowing one another and having a familiarity with each other's institutions only serves to improve the archival community in Ohio.

**Previous Positions:** Collections Curator, Medical Heritage Center, The Ohio State University, 2007 – Present; Project Archivist, Medical Heritage Center, The Ohio State University, 2006 – 2007

**Education:** MLIS, The University of Pittsburgh, 2006; BA, The Ohio State University, 2005

**Professional Associations:** Society of American Archivists, 2006–; Society of Ohio Archivists, 2006–; Co-chair, Education and Programming Committee, 2014-15

*(continued on page 9)*

## Candidate Statements:

### COUNCIL

#### Collette McDonough

Archivist, Kettering Foundation



I entered the archive field in 2005 when I started the Public History program at Wright State University but I have been a history buff since childhood. After graduating in 2007, I was hired by Sinclair Community College as an adjunct professor to teach American History. Over the next few years, further humanities and Western Civilization courses were added to my teaching schedule, allowing me to bring my public history spin to more students. I especially enjoy teaching American History which allows me to introduce my students to more relatable primary sources. In addition to classroom methods, the vibrant museums and cultural institutions of Dayton enhance their growth and understanding of history.

As an archivist, most of my experience lies within processing, reference, and local history. As a lone arranger and institutional archivist, I believe I bring an interesting viewpoint to the Society of Ohio Archivists Council. I understand the issues that many members from small repositories are challenged with every day. In 2012 I became a certified archivist. In 2015, I was asked to join the Educational Programming Committee and in 2016 was asked to co-chair the committee.

Increasing awareness about collection care is important to me and it is important to reach under represented communities in rural Ohio. In 2014 and 2015 I gave workshops in Southeastern Ohio on photograph care and digital archives. These

workshops were held for small historical societies, museums and the public at large and for many in attendance this was their first training in archives.

I think SOA's most important themes in the next 5 to 10 years should be increasing our membership and outreach. We need to try to expand our network and focus on Ohio's more rural areas. These areas may not have many professional archivists but there are several small museums, historical societies, and county records centers that have archival collections that might not be aware of SOA. We also should focus on outreach and by this I mean SOA's outreach and the outreach of our members' archival institutions. I suggest that each year SOA focus on one large issue; for instance, 2018 will be a year we focus on our own history, 2019 could be outreach and 2020 we could emphasize diversity.

**Previous Positions:** Substitute Reference Librarian, Dayton Metro Library, Dayton, Ohio, January 2011-May 2012; Contract Archivist, Kettering Foundation, Dayton, Ohio, October 2005-December 2008, October 2010-March 2013; Volunteer Archivist, Sinclair Community College, Dayton, Ohio, 2007-2008; Student Intern, National Afro-American Museum and Cultural Center, Wilberforce, Ohio, 2006

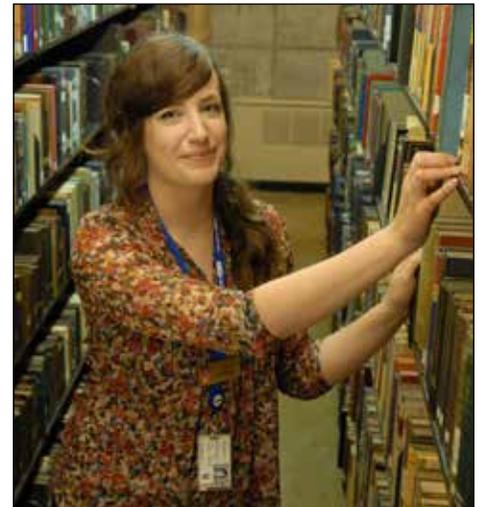
**Education:** M.A., Museum and Archival Administration/ Public History, Wright State University, 2007; B.A., History (Eastern European Concentration), 2005

**Professional Associations:** Miami Valley Archives Roundtable (MVAR), 2006-Present; Society of American Archivists, 2005-Present; Society of Ohio Archivists, 2015-Present, Educational Programming Committee, 2015-Present, Co-Chair 2016-Present; Midwest Archives Conference, 2015-Present

### COUNCIL

#### Lily Birkhimer

Digital Projects Coordinator,  
Ohio History Connection



I believe that my current position at the Ohio History Connection provides me with a unique perspective to contribute to the work of the SOA Council—as Digital Projects Coordinator within the Outreach Division, much of my experience focuses on both the practical and aspirational work of sharing historical content with the public in a variety of ways, and on teaching others in the field how to follow standards to do their own digitization work more effectively. I regularly travel outside of our organization and across the state to visit and train institutions in the skills of digitization and digital preservation, and have learned the most effective ways to share that knowledge and encourage other archivists and historians in the field's best practices. This experience also gives me the chance to hear directly from our colleagues in the history and heritage professions about the variety of challenges they face, and to encourage them to connect with resources like SOA in order to support their efforts.

I'm currently pursuing my Digital Archives Specialist certification through the Society of American Archivists, and hope to continue to improve my own skills in this area so I am able to bring that level of expertise to my work with fellow SOA members.

These skills and experiences relate

(continued on page 10)

## Candidate Statements:

directly to what I see as some of the most important issues for the organization to address over the coming years. The first of these is communicating the value of history and the historical materials for which we are stewards, in a culture where this importance is not always recognized. By engaging the public and all levels of stakeholders with the work that we do, and reminding them that history resonates in so many ways today, we can help to move toward a more informed and just society that understands the past.

This issue relates directly to another important theme: advocating for our work and for its value in the economic marketplace. As a professional organization, SOA is in a unique position to explore the best ways to improve recognition of archivists across the field, and to move toward compensation that reflects the training, skills and contributions of the profession. Certainly this is a complex issue with many different factors at play, but SOA will have a key role to play.

One last issue is the ongoing importance of managing digital content, as more and more original records are created in electronic format, and analog material is converted for preservation and access. SOA can offer professional development to ensure its members are equipped to deal with this influx, and can serve as a leader in promoting and guiding best practices and solutions to this challenge.

**Previous Positions:** Document Indexer, Franklin County Board of Developmental Disability, Columbus, OH, 2011-2012; Library Intern, ACUHO-I, Columbus, OH, 2010-2011; Visual Resources Assistant, Columbus College of Art and Design, Columbus, OH, 2011

**Education:** MLIS, Kent State University, 2011; BA, French, Linguistics, The Ohio State University, 2009.

**Professional Associations:** Society of Ohio Archivists, 2013-; Public Information Committee, 2013-2015, Educational Programming Committee, 2014-; Ohio Digitization Interest Group, 2013-; Planning Committee 2013-; DPLA in Ohio, Metadata Working Group, 2015-; American Association of State and Local History, 2013-; American Alliance of Museums, 2013-; Society of American Archivists, 2015-present.

### COUNCIL

#### Cate Putirskis

*Special Collections Processing Manager,  
Ohio State University*



Since moving to Ohio nearly four years ago and joining SOA, I have been active in the organization as a member of several committees (as well as regularly attending SOA and non-SOA archival events throughout the state). I am an advocate for local professional communities, and am committed to serving, and growing, the community for the benefit of all of my colleagues and peers. I have interned and worked in archival organizations of various sizes (from a department of two through a department of dozens) and various backgrounds (academic libraries—public and private, two public libraries, a museum, and a state agency), and I believe that my diversity of experiences not only helps me to understand and connect with the interests of the diverse SOA membership, but will encourage me as a member of Council to think creatively about how SOA can best provide for all of our members. Throughout my previous and current positions, I've supervised dozens of graduate student practicums and internships, and thus not only feel I can additionally advocate for the interests of our student members, but feel a strong responsibility to ensure that SOA becomes a valuable part of their student career.

Over the next 5-10 years (or sooner), I would like to see SOA expand in the areas of outreach and engagement, and to grow the overall membership of and participation in the organization. While SOA is

currently a fairly active organization with a healthy membership, I believe there are opportunities to steadily grow membership by developing new outreach efforts to three groups in particular: students (undergraduate and graduate), new-to-Ohio archivists, and archivists in areas of the state where there are fewer archival repositories.

In the case of students, I would like to see SOA expand efforts to reach students early and often in their academic careers, not only to explain the benefits of participation in SOA, but to develop programming that could be specifically beneficial to students (such as a mentoring program to match students with experienced archivists, sessions at the annual conference—and at other venues throughout the year—that are directed at students, and/or additional strategies to promote and recruit for internships and entry-level positions). I would also like to see SOA explore opportunities for connecting with graduate students living in Ohio but who are enrolled in out-of-state online programs.

Similarly, I would like to see SOA explore opportunities to connect directly with archival professionals who are new-to-Ohio during their first year of employment in the state, making sure these new colleagues are aware of SOA early on. Finally, I would like to see SOA explore opportunities to reach out further into the community of archivists already in Ohio but working either in areas of the state with few archival repositories or working in repositories with few (or no) colleagues. For both these groups of archivists, additional networking or mentoring resources may be of particular benefit and interest.

**Previous Positions:** Archivist, La Crosse Public Library Archives, 2011-2013; University Archives Specialist, Special Collections Research Center, North Carolina State University, 2008-2011; Processing Archivist, Special Collections Research Center, North Carolina State University, 2007-2008; Archives Assistant, Medical Center Archives, Duke University, 2006-2008; Technical Services Intern, Library/Archives, National Baseball Hall of Fame and Museum, 2006; Archives Intern, State Archives of North Carolina, 2005-2006

*(continued on page 11)*

## Candidate Statements:

**Education:** MA, Public History, North Carolina State University, 2007; BA, History, University of Wisconsin, Milwaukee, 2004

**Professional Associations:** SOA, 2013-present, Membership chair 2016-present; OhioLINK EAD Task Force, 2014-2016, co-chair 2015-2016; Midwest Archives Conference, 2011-present; Society of North Carolina Archivists, 2006-2012; Society of American Archivists, 2005-present

### COUNCIL

#### **Adam Wanter**

*Digital and Special Collection Archivist,  
MidPointe Library System  
(Butler County, Ohio)*



**B**efore I began pursuing a career working in archives I admittedly knew very little about them. My experiences with archives and special collections have been limited despite being a history major working on undergraduate research. Be it because of my own shortcomings or those of my surroundings, I missed out on taking advantage of the wonderful services and resources our institutions have to offer. It is because of my own personal experiences and those of the people I have met and worked with that I think the most important issue we can address in the coming years is reaching out. In general, it is my belief that we need to become more visible to the public.

Over the next five to ten years, I think the issue of raising public awareness of archives and archival services will need to be addressed in order for archives and

archivists to thrive in our ever changing world. When trying to become more visible to the public I believe that we should focus on building and strengthening the ties we have with our communities. We should focus on collaborating with old partners and breaking ground with new ones. By directly working with our community through collaboration, we are best able to showcase our services and expertise. With our excellent work we build goodwill and make ourselves visible, possibly to those who may not have known of us before. I've often come across people who work closely with local history who are unaware of the many resources available to them. By working with our community we are best able to showcase what archives have to offer. With this I have ample personal experience, having overseen numerous collaborative community projects with local historical and preservation societies.

We should also focus on making our items easier to access. In our fast paced world people desire less barriers. The harder we make our resources to find, the less they will be used. We need to ensure that our items are easy to find and easy to use. I am a major proponent of digitization, especially for access purposes, as this has been one of the primary focuses at MidPointe. Outside of simply digitizing our resources though, we should also focus on finding exciting and interesting ways to showcase our materials.

This brings me to my final point. As we raise awareness for our institutions, the services we provide and the resources we offer, we need to make sure we educate the public on how they can use our resources. Most of the public are not researchers with highly specific needs. We must communicate and educate people on how they can make use of our resources outside of simple research use. All in all, I strongly believe that archives and archivists have a great deal to offer, however, we need to continue to push for visibility and recognition.

**Education:** M.L.I.S., Kent State University, 2014; B.A., History, The Ohio State University, 2012.

**Professional Associations:** Society of Ohio Archivist, 2014-, Education Planning Committee 2016-; Museums and Historic Sites of Greater Cincinnati, Vice-Chair 2016-

### Editor's Note

Just a quick note this issue to say thank you to our outgoing "News and Notes" Editor, Lisa Rickey. As many of you probably know, Lisa has served as an assistant editor on the *Ohio Archivist* for five years and has worked tirelessly petitioning all of you for any news our membership might find helpful, interesting, or noteworthy. She has consistently turned content in on time and well-edited. Thank you so much.

Lisa currently serves as the Collections Manager at Wright State University Libraries' Special Collections and Archives and has graciously agreed to serve as a resource for the new "News and Notes" editor if needed. Again, many thanks Lisa.

Cheers,  
Gino Pasi  
(Editor-in-Chief)

# NEWCOMERS

By Stephanie Bricking, Newcomers editor

## About Mentoring

An article in the *Journal of Western Archives* categorized mentoring as a “philosophy built upon the idea of advising or passing along wisdom and knowledge to a younger, or lesser experienced, colleague in one’s field.”<sup>1</sup> Considering this definition, a mentor can take various forms throughout an archivist’s career, in both formal and informal relationships. Looking back through your own career, who has been there to give you advice, encouragement, and constructive criticism? Have you, in turn, become a mentor for someone else?

Several anecdotes can be found, which highlight the importance of mentor/mentee (or protégé) relationships, especially for those new to the profession. For example, the fall 2016 *Ohio Archivist* featured an article by Kelly Francis-Love that described her practicum at Denison University, where she worked with University Archivist and Special Collections Librarian Sasha Griffin. Francis-Love wrote, “From the first time I spoke to [Sasha] she told me how her practicum supervisor had been a mentor to her and helped her get her start in the field, and she hoped she would be able to do the same for me. At the time I was just so relieved to have found a practicum that I did not realize how important those words would become.”<sup>2</sup> Throughout the practicum, Griffin not only provided Francis-Love with useful digitization, preservation, metadata, and exhibition experience, but she also provided ideas for continuing education and encouraged Francis-Love to present at last year’s Society of Ohio Archivists’ annual meeting. When reflecting on her experience, Francis-Love noted that Sasha “encouraged me to do things I never would have considered doing, and in doing so helped build my confidence in my ability to succeed in the archives and special collections field.”<sup>3</sup>

In the September/October 2016 issue of *Archival Outlook*, Stephanie Bennett’s column focused on her experiences as both a protégé and mentor in the Society of American Archivists’ Mentoring Program. The formal SAA program is designed “to cultivate career development and communication between members with areas of expertise and members who want to build their knowledge within those areas.”<sup>4</sup> As someone first starting out in the profession, Bennett was seeking advice about many topics, including finding a job and serving in SAA. She decided to go through the SAA Mentoring Program and was matched up with Anne Thomason, the archivist and librarian at Lake Forest College. During the yearlong program, Bennett and Thomason communicated mostly by email and met up at the annual meeting. After the year ended, Bennett noted, “I no longer email her with long lists of questions; instead she has become a friendly face in the crowd and a fun person with whom to touch base.”<sup>5</sup> After gaining experience in the field, Bennett decided to give back by becoming a mentor herself. Now, Bennett is “mindful of how the knowledge and experiences that [she has] acquired as a full-time archivist may be useful to those new to the archival profession.”<sup>6</sup>

As for myself, I have mostly been the mentee/protégé in these relationships. I was matched with my mentor through SAA, and even though the yearlong commitment is over, she is still willing to help with advice when I need it. Little things can go a long way to help new(er) archivists become knowledgeable and confident in the field. In this column, I wanted to highlight a strong mentor/mentee relationship here in Ohio. So when I sent out an email for perspectives on mentoring, I was very excited when Haley Antell reached out to discuss her mentor/mentee relationship with her former supervisor, Anne Cuyler Salsich. The interviews below provide



As part of her internship, Antell processed the Mary Church Terrell Papers and assisted in producing this exhibit February 2016.

useful information for those who are considering becoming a mentor or mentee.

## Mentoring in the Oberlin College Archives and Special Collections

After graduating in 2014 from Simmons College School of Library and Information Science, Haley Antell was applying for professional positions and was worried that there might be a gap between her knowledge of archival theory and understanding of archival practice. She was fortunate to find a paid internship at the Oberlin College Archives and Special Collections, where she worked from March 2015 to September 2016.

The Oberlin College Archives and Special Collections at the Oberlin College Library have been offering a temporary, half-time paid internship for recent library science graduates since 2009. Associate Archivist Anne Cuyler Salsich said that interns in her department receive training and experience in digital image processing, metadata standards, archival processing and description, encapsulating fragile oversize items, inputting finding aids in Archon, working with student assistants, and observing teaching sessions. The goal of the Oberlin archivists is to provide their interns with practical skills that can be used in a variety of archival settings.



### Haley’s Perspective

**Stephanie Bricking:** *What were your expectations going into the mentor/mentee relationship?*

**Haley Antell:** At the beginning of the internship, I’m not sure I had concrete expectations about a mentor/mentee relationship. Luckily, Anne made it clear from the start that she was interested in helping me to develop my skills as an archivist and guiding me towards my first professional job in this field. This kind of relationship takes time. As my super

visor, Anne was not only assigning me tasks, but also reviewing my work and showing me how to improve it.

**SB: Regarding the internship, were your expectations fulfilled over time? Why or why not?**

**HA:** Any expectations I had for the internship were exceeded. I was given projects that helped me to develop a wide range of skills, including preservation, processing, metadata creation, and digital capture. Before beginning the internship, I felt overwhelmed by how much I didn't know. By the time the internship ended, I was confident in my ability to move forward with my career. Additionally, as an intern, I was able to attend the SAA national meeting in the summer of 2015, and I attended the Oberlin Digital Scholarship Conference at Macalester College in the summer of 2016. The conference at Macalester was preceded by a workshop, Preserving Digital Objects with Restricted Resources (POWRR) that taught me a great deal about the practical application of digital preservation systems. These were invaluable experiences that exposed me to a broader view of the profession.

**SB: What things were most beneficial about your mentor/mentee relationship?**

**HA:** I value the mentor/mentee relationship because it builds both skills and confidence. It was (and still is) important to me to learn from people who have more experience than I do. Anne's feedback was essential to my development as an archivist. As I began applying for jobs, having a mentor was crucial. I consulted with Anne and other supervisors (past and present) to ensure I created an application that best represented my skill set. Applying for jobs can be a trying experience. It is extraordinarily helpful to know you have someone in your corner who believes you will eventually land a job, even when you're not sure yourself. In addition, having a mentor can help you to begin networking. At SAA, Anne made sure to introduce me to people she knew in the profession.

**SB: What advice would you give someone looking for a mentor/mentee in the archival field?**

**HA:** If you're looking for a mentor outside of work, there are mentoring programs available through SAA. If you're an intern, I would suggest being flexible and willing to listen, learn, and improve. I was acutely aware of the time Anne was spending with me, and I wanted to use what she taught me to do a better job at work, so that I could feel I was contributing too.

**SB: After one finds a mentor/mentee, what advice would you give them with regard to building the relationship?**

**HA:** I think the most important aspect of building a relationship with a mentor is being open to feedback/constructive criticism and showing gratitude and respect for the mentor's time. In this way, these relationships are more likely to develop naturally. It's also necessary to take advantage of every opportunity afforded to you, even if it makes you nervous. As a fairly shy person, the prospect of travelling to a workshop and conference on my own was somewhat intimidating. However, I met friendly, intelligent people, and learned a lot at the same time. As I continue to progress in my career, having that experience under my belt will be an asset.



## Anne's Perspective

**SB: What things are beneficial about a mentor/mentee relationship?**

**Anne Cuyler Salsich:** Mentoring is an important part of the internship experience that we offer. We plan the work of the intern based on their stated career interests. When the term of an internship is nearing its end, we encourage the intern to apply for jobs suited to their experience level and interests, and offer letters of reference. Even after an intern has moved on to other

positions, we continue to serve as a reference. In Archives we strongly urge the intern to become active in local, regional and national professional organizations. Haley had the good fortune to be able to attend the SAA national meeting held in Cleveland in 2015. That was the first SAA meeting held in our area, and as a member of the host committee, I enlisted Haley's help at the registration desk.

**SB: What advice would you give someone looking for a mentor/mentee in the archival field?**

**ACS:** I have participated in SAA's mentorship program, both as a mentee and a mentor. This is a valuable experience, but more rewarding if both parties can meet up at a conference, where the mentor can introduce the mentee to people in the profession and there is the chance for more personal contact. For someone looking for a mentor I would suggest taking advantage of the SAA mentorship program, getting active in a SAA section or roundtable, and looking for paid internships.

**SB: After one finds a mentor/mentee, what advice would you give them with regard to building the relationship?**

**ACS:** Building the mentor relationship entails regularly scheduled phone or virtual meetings, allowing the mentor to take a look at one's résumé and cover letters, and taking suggestions and letting the mentor know that their time is appreciated. Here at Oberlin we try to bridge the gap between graduate coursework, with its emphasis on theory, and the practical skills needed in any archival work setting. We also expose interns to the collaborative nature of our work, among the archives staff and also with the much larger library staff. We also emphasize establishing professional relationships within the larger archival profession.

*Haley Antell is the digital project archivist at Kent State University Libraries, and Anne Cuyler Salsich is the associate archivist at the Oberlin College Archives.*

<sup>1</sup> Alison H. Stankrauff, Tom Sommer and Michelle Ganz, "The how and why of mentoring," *Journal of Western Archives* 7, no. 1, Article 2 (2016): 1.

<sup>2</sup> Kelly Francis-Love, "A challenge at Denison University: Perspectives of a practicum student," *Ohio Archivist* (Fall 2016): 14.

<sup>3</sup> *Ibid.*, 15.

<sup>4</sup> "Mentoring program," *Society of American Archivists*, accessed February 15, 2017, [www2.archivists.org/membership/mentoring](http://www2.archivists.org/membership/mentoring).

<sup>5</sup> Stephanie Bennett, "From protégé to mentor," *Archival Outlook* (September/October 2016): 9.

<sup>6</sup> *Ibid.*

Interested in contributing to Newcomers?

Contact Stephanie Bricking at [Stephanie.Bricking@cincinnati.library.org](mailto:Stephanie.Bricking@cincinnati.library.org).

## Meandering Down the Migration Path

If there is one thing certain in the archival profession, it is that we will continually migrate our collections; that is until at least the mythical universal-immortal computer or non-degrading record material is developed. Migration or “the process of moving data from one information system or storage medium to another to ensure continued access to the information as the system or medium becomes obsolete or degrades over time” is most often thought of in terms of our technologically dependent records.<sup>1</sup> In reality, it pertains to anything we collect, because try as we might, nothing is truly permanent and our records will not last forever in their original forms. The physical moving of a collection to a new facility is a form of migration, as is the microfilming and transcription of records. However, having made my point, what I will discuss in this issue’s column is the management of the migration of technologically dependent records.

Migrations of the technologically dependent variety can be as simple as copying the files from a flash drive, CD, DVD, or hard

drive, or as complex as digitizing audiovisual materials or moving millions of digital objects from one repository to another. Regardless of the complexity, an archive should have a documented process to track these movements as part of demonstrating the provenance and authenticity of the objects. What I would like to focus on here are those items that are born digital, or are already converted to a digital format, that need to be migrated from one storage medium or platform to another.

The first step in the migration process is to determine what we have and what needs to be migrated. Therefore, it is necessary either to consult an existing inventory or to conduct one. While this may be done by examining file trees through brute force, it is recommended that the IT team be consulted to identify the expertise and tools that they can bring to bear. The initial inventory need not be conducted at the file level, but can be accomplished by identifying quantities of file types and the associated volume consumed by those files at the folder and/or sub-folder level. This

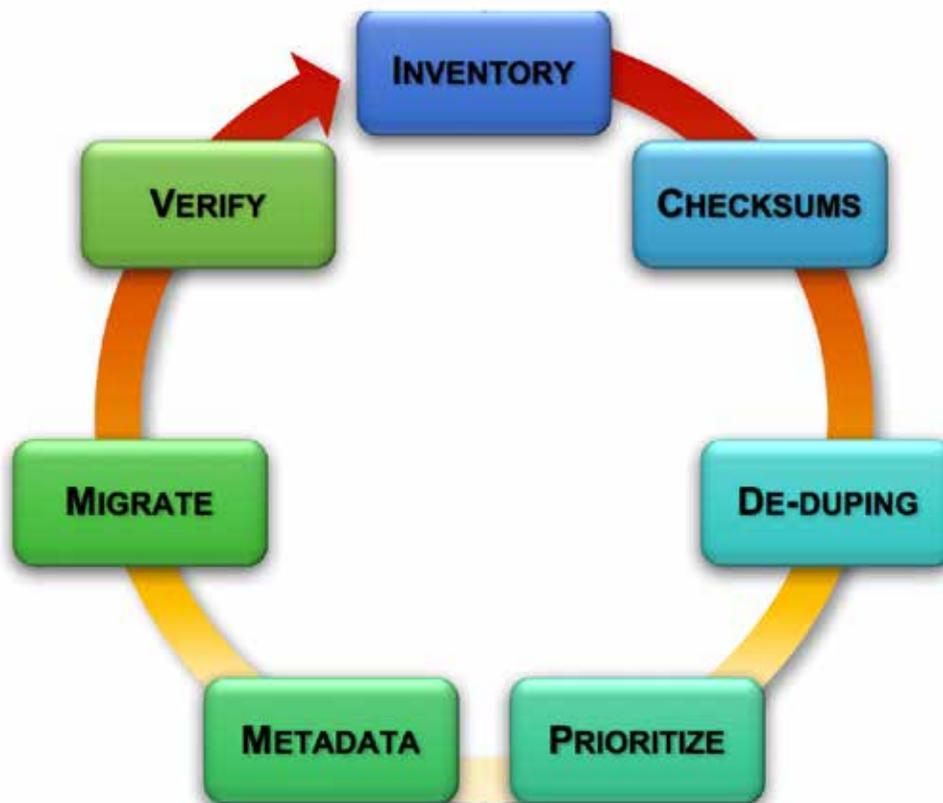


Figure 1: Migration Process

allows us to analyze the files at an aggregate level to identify scope, internal collection owners (archivists/curators), file types and quantities, volume of potential de-duplication necessary, extent of existing metadata, and establish migration priorities.

The next step in the process, once we have figured out what we have, is to create a checksum or unique “fingerprint” for each file. This purpose is two-fold; it allows us to identify unnecessary duplicates and provides a means post-migration to verify we have actually migrated everything in an uncorrupted manner. The checksum is an algorithm that runs against each file that generates and assigns a unique value to each file. MD5 and SHA are two common checksum functions that may be used.<sup>2</sup> Post-migration we run the checksum function again and compare the values. If the values do not match, we know something was corrupted in the migration process. However, at this stage of the process we want to make sure that we do not have duplicate files; we do not want to move things we do not have to.

You may ask, “Wait aren’t having copies a good thing, like as backup if we have corrupted files?” These are not duplicate files for backup purposes, which if done correctly, are on a separate system elsewhere. What we are talking about here are duplicates that are co-located in the same storage environment, possibly in the same folder. These are copies that may have been generated during processing, for derivative projects, for patron requests or other reasons. With limited resources, we want only to preserve what we absolutely have to, making copies only when necessary for distribution outside of the system.

An additional consideration in the process of de-duplication is the necessity of maintaining derivatives. Depending upon the new storage environment, and the access system built around it, we may only want to maintain preservation master objects, and create derivatives on demand. If we choose to maintain both masters and derivative, we need to determine how the component parts are linked as a cohesive object.

Once we know what we have, and having de-duplicated the files to manageable mess mass, we need to determine the priority in which we conduct the migration. In this step we need to consider the following:

- *the number of collections*
- *the file types that will actually be migrated*
- *readiness of the new repository to preserve and provide access to the various file types*
- *the volume of items in each collection*
- *location and completeness of existing metadata in relation to a minimum set of required metadata elements*
- *collection owner readiness*
- *environmental risk (e.g. deteriorating media, failing hard drive or unsupported platform)*

Using the aforementioned factors, we need to establish a manageable prioritization scale, such as 1 being the highest priority and 5 being the lowest. It really depends upon our collections, migration readiness and our ability to articulate the gradations of the scale. What we do know is not everything can be a “1” and in

some cases too many categories is just as unmanageable.

The next step in the process may be the one that freaks out archivists and curators more than any other—Metadata! Why? Possibly because while we may be experts in describing collections, we often are not experts in metadata, metadata schemas and metadata ontologies. Further, the metadata standards that we adopt for our new environment may not map well to our existing descriptive and/or management practices. For example, we may need a minimum level of metadata at the item level that conflicts with our level of collection processing, especially if we have used an MPLP approach.

That being said, we do need a minimum amount of metadata in order to manage and provide access to our digital objects. While it would be nice to have finely-crafted, “boutique” metadata for each and every object, that is a time consuming process for which we likely have neither the luxury of resource or the time to conduct. Therefore, we need to decide what the minimum level of metadata is that allows us to effectively manage our digital objects. Metadata may be required to be extracted and transformed from existing resources, created from scratch, or a hybrid of both.

With our priorities set, our files organized and minimum metadata in hand, we are ready to migrate our files/digital objects to their new environment. Once they have been migrated, we need to verify that the objects and their metadata are present and uncorrupted. This entails verifying quantities, checksum values, and completeness of metadata. Depending upon the size and complexity of the migration, priorities may need to be re-examined and adjusted as the project progresses.

We have migrated and verified the authenticity of all of our cool stuff in to our shiny new storage (and hopefully preservation) environment, so we are done, right? For now. If we refer back to the visualization of the process in Figure 1, we see that it is represented as a recurring cycle, not a straight-line lifecycle. That is because we have yet to develop (or discover) the mythical universal-immortal computer or non-degrading record material, and therefore we will have to migrate repeatedly in the future. Hopefully, the process we have established through this migration, coupled with more effective repository management procedures, will make future migrations less of a “heavy-lift” and more of a routine operation.

<sup>1</sup> Richard Pearce Moses, *A Glossary of Archival and Records Terminology*, Society of American Archivist (2005), accessed February 16, 2017 [www2.archivists.org/glossary/terms/m/migration](http://www2.archivists.org/glossary/terms/m/migration)

<sup>2</sup> Information on MD5 can be found at [en.wikipedia.org/wiki/MD5](http://en.wikipedia.org/wiki/MD5) and SHA at [en.wikipedia.org/wiki/SHA-1](http://en.wikipedia.org/wiki/SHA-1)

# NEWS & NOTES

Lisa Rickey, Editor, Wright State University

## INDIVIDUAL MEMBER NEWS

**Jessica Cromer** became the Archivist for the National Afro-American Museum and Cultural Center in Wilberforce in October 2016. Prior to that, Cromer was the museum's Archives Intern and the Archives Contractor for the Charles F. Kettering Foundation in Dayton.

**Kayla Harris** was appointed Archivist/Librarian for the Marian Library at the University of Dayton. Previously, Harris worked as a Records Manager and Archivist for Clinton County, Ohio.

**Lisa Rickey** is now Archivist/Collections Manager at Special Collections & Archives, Wright State University Libraries, effective November 2016. Previously, Rickey was Archivist for Digital Initiatives & Outreach at the same institution.

**Bill Stolz** is now Archivist for Reference and Outreach at Special Collections & Archives, Wright State University Libraries, effective October 2016. Previously, Stolz was the Kentucky History Librarian with the Kenton County Public Library.

## INSTITUTIONAL MEMBER NEWS

### Greene County Records Center & Archives

The Greene County Records Center & Archives received the 2016 OHRAB Achievement Award for their educational outreach program. OHRAB and Wright State University sponsored a hands-on educational workshop on how Greene County developed their educational outreach program. Participants learned how they execute it in the classrooms throughout the county. Attendees gained an understanding of the benefits of creating an educational outreach program; received tips on how to market an educational outreach program; and had the opportunity to participate in the 4th, 6th and 8th grade programs developed by the Greene County Records Center & Archives.

### Highland County Historical Society

The Highland County Historical Society is proud to announce their upcoming June exhibit, *The Lincoln School Story*. The exhibit will tell the story of a small group of African-American mothers whose children attended the all black, dilapidated Lincoln School. Seeking an equal education, the mothers took their children to the white Webster School every day for two years, only to be turned away. This got the attention of *Brown vs. Board of Education's* Thurgood Marshall, who sent his chief strategist Constance Baker Motely to Hillsboro to help in the mothers' fight. This was the first northern challenge of *Brown vs. Board of Education*, and the victory helped end segregation in large northern cities like Cleveland and Boston.

The Lincoln exhibit will feature a ten-minute documentary "short" using the oral histories recorded by the Historical Society of the people who lived this story, including 100-year-old "Marching Mother" Elsie Young. Award-winning Cincinnati documentary filmmaker Andre Torrice has been hired to help produce this inspirational film. Memorabilia and photographs of the event will also be on display. All the

recorded oral histories and memorabilia will be archived at the museum. The project has received generous grants from the Ohio Humanities and South Central Power.

For more information on the exhibit, contact Kati Burwinkel, Project Director at (937) 393-3392.

### Ohio History Connection

The [Ohio History Connection](#) has received funding from the [National Endowment for the Humanities](#) to continue its participation in the [National Digital Newspaper Program](#) through August 2018! Over the next year and a half, an additional 100,000 pages of Ohio's historic newspapers will be digitized and added to the [Library of Congress's](#) free, keyword-searchable digital newspaper database, [Chronicling America](#). This grant cycle will focus on foreign language and ethnic press titles representing some of Ohio's most prominent immigrant communities from the 19th and early 20th centuries: Czech, German, Hungarian German, Polish, Romanian, and Slovak. For more information, please visit the [National Digital Newspaper Program in Ohio Project Website](#) or contact [Jenni Salamon, Coordinator, Ohio Digital Newspaper Program](#).



Image from the exhibit *The Lincoln School Story*, courtesy of Highland County Historical Society

## University of Akron

The University of Akron Archival Services recently digitized historic letters and photographs of local World War I soldiers, and made them available online as part of several World War I commemoration projects planned by the archives. The materials are part of the American Legion Post 209 Records, which the archives acquired when the post closed its doors. The post was founded in 1919 by returning soldiers and employees of Akron's Goodyear Tire & Rubber Company. During the war, Goodyear requested photos and letters from its employees serving in the military. More than 1,200 responses were received that later became part of the post's records and some ninety years later made their way to the archives. Over 130 letters and photographs were digitized and uploaded to the department's [digital repository](#) by Dean Nusbaum, a practicum student from Kent State University's School of Library & Information Science. Nusbaum also processed and re-housed the entire collection. Other materials in the collection include meeting minutes, financial records, scrapbooks, membership lists, founding documents, and correspondence and photographs of the post dating from 1917 to 2005. The finding aid is available online in the [OhioLINK Finding Aid Repository](#), and the materials are available in the [digital repository](#).

## Wilmington College Peace Resource Center

The Wilmington College Peace Resource Center (WCPRC) recently displayed its student-developed exhibit, "The Voyage of the Phoenix: A Peace Odyssey," at the Dayton International Peace Museum through February 2017. Three WCPRC students utilized its "Hiroshima and Nagasaki Memorial Collection" to develop the exhibit, which focused on the Barbara Reynolds family's four-year circumnavigation of the globe on their yacht The Phoenix of Hiroshima and documented their transformation from apolitical, nationally-driven citizens to global anti-nuclear activists. WCPRC Director Tanya Maus and the three students who developed the exhibit are also presenting their work at the 2017 Network of International Museums for Peace Conference in Belfast, Ireland, in April. The PRC is currently developing a digital exhibit which uses [Cesium.js](#) (an open-source Google Earth platform) that will connect mixed media archival materials to their geo-spatial locations. The focus of the exhibit is the 1964 World Peace Study Mission, in which Barbara Reynolds led 27 atomic bombing survivors to every nuclear weapons holding country in the world to raise awareness about the threat of nuclear war. The WCPRC is pleased to have Wright State graduate student Victoria Chadbourne to assist with these and other archive-related efforts, as part of her capstone project, and to continue to work with AmeriCorps member Sara Fisher to continue to further best archival practices.



One of the many images of WWI soldiers from the American Legion Post 209 Records at the University of Akron. Courtesy of University of Akron Archival Services.



The May 2, 1873 and very first issue of the Ohio, a German Roman Catholic newspaper published in Pomeroy, Ohio--content which will eventually end up on Chronicling America. Images courtesy of the Ohio History Connection.

## ORGANIZATIONAL NEWS

### Special Collections and Archives Interest Group, Academic Library Association of Ohio

The Special Collections and Archives interest group of the Academic Library

Association of Ohio is proud to host a Midwest Archives Conference Speaker's Bureau workshop on June 9 at the University of Dayton. Jennifer Hain Teper will present on Preserving Scrapbooks in the Archives. Find more information at [www.alaoweb.org/scaig/](http://www.alaoweb.org/scaig/).

### Ohio Digitization Interest Group (OhioDIG)

The Ohio Digitization Interest group (OhioDIG) holds six meetings per year. Presentation topics cover a wide range of topics of interest to digitization and digital preservation practitioners. Upcoming meetings are May 4 at Wright State University and July 13 at Ohio University. Find more information at [ohiodig.org/](http://ohiodig.org/).

## Ohio History Fund Grant Recipients Year 5



By Andy Verhoff, Coordinator, Ohio History Fund, Local History Services, Ohio History Connection

**T**he Ohio History Connection announced at Statehood Day, the recipients of a total of \$74,000 in grants from the Ohio History Fund. The History Fund is a competitive matching grant program administered by the Ohio History Connection's Local History Services department. Money for the grants comes from you, who support the program in three ways: by donating a portion of your [state income tax refund to the Ohio History Fund](#) (the "tax check-off"), by purchasing [Ohio History "mastodon" license plates](#), and by making [donations to the Ohio History Connection for the History Fund](#).

Your donation of a part of your Ohio tax refund this year is vital. The source of most of the money the History Fund grants comes through the tax check-off, and most of that is generated during tax season, ending for many with the filing deadline of April 18. The goal of the Ohio History Fund tax check-off in 2017 is to raise \$88,000 – 10% more than last year. That breaks down to 9,800 donations of \$9, the amount of the average tax check-off gift. For the price of one lunch, you can support history in Ohio!

Since 2013, the History Fund has made 54 grants in 33 counties totaling \$522,000. Proving there is a strong need for funding for local history and preservation efforts, the History Fund has received 249 grant proposals and just under \$3 million in requests. The totals include this year's recipients:

### [1. Dayton Society of Natural History, Dayton](#)

\$12,000 to build a changing exhibit space in the interpretive center at [SunWatch Village](#). The project will enable SunWatch Village to interpret aspects of the Ft. Ancient culture not otherwise exhibited in a re-created village setting. These include comparisons among pre-contact cultures over time. The new changing exhibits space will be in an underused, but accessible area of the center and will free up space in a multipurpose area currently used for exhibits. New, changing exhibits will encourage repeat visitation. Increased space in the multipurpose room will lead to more and varied programming. History Fund support will help cover exhibit case design and installation costs.

### [2. Kent State University, Department of Anthropology, Kent.](#)

\$2,500 to conduct an archaeological survey of the Berlin Lake Reservoir. The

survey will provide information necessary to protect an important archaeological site in Northeast Ohio. Led by an academic archaeologist, the project will also provide field experience and training for students. History Fund support will be used to cover, in part, student stipends, materials and supplies, and travel costs. Review panelists were impressed that the grant request was small, given the expected impact of the project.

### [3. Lancaster-Fairfield Community Action Agency, Lancaster](#)

\$15,000 to repair and rehabilitate the original windows in the Rutherford House. The Rutherford House is the newer name of the Fairfield County Children's Home, built in 1886. Following the [Secretary of the Interior's Standards for the Treatment of Historic Properties](#), the project will enable the agency and the Home's residents to better control heating and cooling costs. The History Fund review panel was especially impressed that a social service agency is taking steps to preserve and use a significant historic structure - a great example of adaptive reuse. History Fund support will pay half of the project's construction costs.

#### 4. Peninsula Valley Historic & Education Foundation, Peninsula

\$14,000 to rehabilitate and return to its proper place the steeple of Bronson Church. The Bronson Church and its steeple are landmarks of the Peninsula's downtown historic district. The History Fund review panel recommends this project because the steeple is a landmark that, in conjunction with the other buildings in the district, draws visitors to the area, which is a part of Cuyahoga Valley National Park. The panel was impressed by how well-organized the project is and that it is part of phased effort to rehabilitate the church. History Fund support will pay a portion of the project's construction costs.

#### 5. Seneca County Commissioners, Tiffin

\$3,000 to support strategic planning for the advisory board of the [Seneca County Museum](#). Thoughtful planning will enable the board to develop goals for the revived museum, which a new executive director would be tasked to meet. The project will also begin re-build support for the museum in the community and connect the museum's leadership to resources available from state-wide and national professional organizations. History Fund support will in part pay for the services of a strategic plan facilitator, personnel costs, and enrollment in professional development programs.

#### 6. University of Akron, Department of Archaeology and Classical Studies, Akron.

\$12,500 to conduct a study of Hopewell period ceramic and stone artifacts. The study will illuminate the size of Hopewell interaction networks and enlarge our understanding of the world in which the Hopewell lived. The results will generate new interpretive materials and exhibits at sites that interpret Hopewell life. The project also supports the nomination of the Hopewell sites in Ohio for World Heritage status. History Fund support will cover a portion of the project's personnel and travel costs.



I wonder if I can deduct Union Army headquarters as my home office?

GIVE TO THE  
**Ohio  
History  
Fund**  
ON YOUR  
**State Tax  
Return.**

#### 7. Westcott House Foundation, Springfield.

\$15,000 to repair the Westcott House's sleeping porches and pergola. Using as a guide the [Secretary of Interior's Standards for the Treatment of Historic Properties](#), the project will preserve original structures on a house designed by Frank Lloyd Wright. The Westcott House is Wright's only Prairie-style house in Ohio and is a crucial link to understanding the development Wright's architecture. Repair of the sleeping porches and the flat roof section of the house's garage are necessary because of the wear and tear they endure from heavy visitation. Repair to the pergola is needed now because it is structurally compromised. The repairs are long-term solutions to issues previously addressed on an as-needed basis. History Fund support will pay for professional services and construction costs.

The [Youngstown Museum of Industry and Labor](#) and the Ohio History Service Corps, an AmeriCorps program funded by ServeOhio, will be hosting an Information session about History Fund grants and grant writing on May 6 at 1 pm. Can't make that? The [Ashtabula Foundation](#) will host the same session on May 19 at the Ashtabula County District Library. Click on the links above and contact the hosts for more information.

To learn more about the Ohio History Fund, how can help promote the Fund's tax check-off, and how to apply for a grant, visit: [www.ohiohistory.org/historyfund](http://www.ohiohistory.org/historyfund), or contact the Local History Services department of the Ohio History Connection, 614-297-2341 or [averhoff@ohiohistory.org](mailto:averhoff@ohiohistory.org)

**Congratulations to our grant recipients!**

## Ohio Historical Records Advisory Board Achievement Awards

The Ohio Historical Records Advisory Board is pleased to recognize the Greene County Records Center and Archives and the Rock and Roll Hall of Fame Library and Archives with its 2016 Achievement Awards. The [Greene County Records Center and Archives](#) is honored for its [innovative program taking records into classrooms](#) to develop students' research and analysis skills while fostering an ap-

preciation for local history.

The Rock and Roll Hall of Fame Library and Archives is congratulated for public programming that fosters and promotes to a large and diverse audience the spirit of preserving history through its collections.

The Ohio Historical Records Advisory Board is the central body for historical records planning in the state. OHRAB also acts as a state-level review body for grants

submitted to the National Historical Publication and Records Commission, in accordance with the commission's guidelines. Administrative responsibility for the board rests with the Ohio History Connection.

For more information about OHRAB and/or the OHRAB Achievement Award, please contact Fred Previts at the Ohio History Connection at (614) 297-2536.



Representatives of Greene County receive one of the two 2016 Achievement Awards from the Ohio Historical Records Advisory Board (OHRAB). Pictured are Commissioner Bob Glaser, Public Outreach Coordinator Elise Kelly, Archival Assistant Joan Donovan, OHRAB Board Member Galen Wilson (National Archives), Records Manager & Archivist Robin Heise (holding plaque), Commissioner Tom Koogler, OHRAB Board Member Dawne Dewey (Wright State University, Special Collections & Archives), Graduate Intern Erix Infante (Wright State University – Public History), Commissioner Alan Anderson.

Representatives of the Rock and Roll Hall of Fame Library and Archives receive one of two 2016 Achievement Awards from the Ohio Historical Records Advisory Board (OHRAB). Pictured are Director of Archives Jennie Thomas; Senior Director of Library and Archives Andy Leach; and OHRAB Board Member Meghan Hays (Shaker Heights Public Library).

### Connect with SOA



Get the latest news about SOA and the archivist profession in Ohio! Join us on the SOA Listserv, Facebook group, and LinkedIn group.

Meeting photos from both 2014 meetings are on Flickr at [www.flickr.com/photos/ohioarchivists/](http://www.flickr.com/photos/ohioarchivists/)! What are Ohio archives doing online? Come see on the SOA Pinterest page at [www.pinterest.com/ohioarchivists/](http://www.pinterest.com/ohioarchivists/)! Have you seen the SOA website? Visit at [www.ohioarchivists.org/](http://www.ohioarchivists.org/).



*Ohio Archivist* is edited and published for the Society of Ohio Archivists by the Ohio History Connection.