

## Society of Ohio Archivists Council Meeting

### Telephone Conference Call

Thursday, March 8, 2012

Members participating : Christine Engels, President; Gillian Hill, Secretary; Emily Gainer, Treasurer; Jeremy Feador, Jillian Carney, and Rachel Bilokonsky, Council Members; and Janet Carleton, Editor of the *Ohio Archivist*. Absent: Lonna McKinley and Judy Wiener, Council Members.

Rachel made a motion to begin the meeting at 2:15 P.M., which was seconded by Jillian.

#### Between Meeting Council Actions

There had been two between meeting Council actions since the November meeting.

1. On November 28, 2011, Emily Gainer made a motion to approve the following expenditures:  
\$736.77 to OHS for Archives Month poster postage and supplies,  
\$274.50 to OHS for Archives Month poster printing,  
\$25.00 to the Ohio Secretary of State for the non-profit corporation Statement of Continued Existence, which has to be submitted every five years.

The motion was seconded and approved by all.

2. On December 6, 2011, Jeremy Feador made a motion for SOA to send \$100.00 to MAC to become a Teacher Registration Sponsor for the MAC 2012 Fall Workshop to be held in Cincinnati.

The motion was seconded and approved by all.

#### Secretary's Report

Jeremy made a motion to approve the minutes of the meeting of November 9, 2011, which had previously been submitted by email. The motion was seconded and approved by all.

#### Treasurer's and Membership Report

Treasurer, Emily Gainer, presented the Treasurer's Report for the period November 9, 2011 until March 8, 2012. The current bank account balance is \$14,532.56. *The full report is attached as an appendix.* There are 148 current members, including four new members, and Emily also reported that there have been 82 members who have renewed their membership so far for 2012. She reported that she has filed the IRS paperwork. She also said that she had received a letter of acknowledgement from MAC for our donation of \$100.00 for a teacher registration sponsorship for their Fall 2012 meeting in Cincinnati.

#### Committees

- Archives Month: Jeremy reported that 2012's theme will be "People of Ohio" focusing on ethnicities and, perhaps, professions. For 2013 the committee is considering "Disasters" as a theme. The committee had talked about expanding activities beyond producing a poster. George Bain had used as an example what Duke University does for Archives Month. After some discussion, it was decided to table this idea for now.
- Public Information / Website: Rachel reported that Amber Bice is handling the SOA Facebook page. The wiki is updated regularly and Rachel is planning to start a SOA LinkedIn group. Through the Spring program committee, they will send a list of questions to the listserv hoping to

get some feedback on what members want from SOA and also to generate discussion about a possible roundtable at the conference on unemployed and underemployed archivists.

- Nomination: Gillian said that Jane Wildermuth had submitted the list of candidates for election to Janet Carleton for publication in the *Ohio Archivist*, and that she and Jane would conduct the election at the Spring Meeting.
- Newsletter: *Ohio Archivist*: Janet said that she will be reinstating the news and notes column, and she plans to have a column on electronic records. The newsletter will be coming out soon.
- Program:--Spring Meeting 2012: Jillian said that the Lakeside Conference area at OCLC has been booked, and we will have the same sort of fantastic catered lunch that we had last time. A request for proposals has been put out, but so far there has been only one response. Lonna had reported that she had not received any submissions for poster sessions either. Another request for proposals will be sent. The program committee is in the process of selecting a plenary speaker, and several organizations will be donating items for the silent auction. Registration will begin as soon as the committee has the sessions fixed.

### **Old/New Business**

- Statehood Day on March 1 had been a good day for all involved. Attendees had enjoyed hearing John Glenn speak. It had been announced that over \$40,000.00 had been received from the tax form check off. The money will be used for grants to small institutions.
- SAA and the Society of California Archivists will be hosting a “summit” of regional and state archival organizations at the SAA conference in San Diego in August this year. Christine and Judy Wiener had been invited to attend, but neither was able to go to San Diego. Rachel, however, was planning to attend the conference and said that she would be happy to represent SOA at the summit.
- Christine had previously emailed Council about the following subject. She had been approached by representatives of the Ohio Local History Alliance. They want SOA to join them for their two day annual conference in the fall. They would like to have an “archives track” of sessions at their conference. It is to be held in Worthington (near Columbus) in early October. If SOA decided to join them, we would be asked to have a program committee. Angela O’Neal has already offered to be Chair. We would need to submit a track of sessions to cover the two day event.

There followed considerable discussion of the pros and cons of this idea. It would make sense for us to work with others who do similar things. We could hold our business meeting at this event and therefore make it our main annual conference, with perhaps a workshop in the spring, rather than the fall. There was concern about filling all the archives tracks, but it was remarked that the benefits would outweigh the problems of filling sessions. We might be able to make a smaller presence this year without worrying about filling two days worth of sessions, especially as we are having our own spring meeting in May. It was decided that Christine would ask for more details, and that perhaps next year we could join in more completely.

There being no further business, Jillian made a motion to adjourn the meeting at 2:55 P.M. It was seconded by Gill and approved by all.

Respectfully submitted,

Gillian Hill, Secretary.