

Society of Ohio Archivists Council Meeting

Electronic Mail Meeting

Monday, August 1, 2011

The scheduled phone conference meeting was cancelled at the last moment as a host site could not be provided. The meeting agenda was therefore dealt with by emails.

Members participating : Christine Engels, President; Judy Wiener, Vice-President; Gillian Hill, Secretary; Emily Lockhart, Treasurer; Rachel Bilokonsky, Lonna McKinley, Jeremy Feador, and Jillian Carney, Council Members; and Beth Kattelman, Newsletter Editor.

Between Meeting Council Actions

- Committee Liaisons to Council were appointed at the brief council meeting following the spring 2011 Annual Meeting: Website—Rachel DeHart; Nomination—Gillian Hill; Archives Month—Jeremy Feador; Education—Jillian Carney; and Awards—Judy Wiener.
- Gillian Hill made a motion on May 2, 2011 to pay additional expenses incurred for the Annual Meeting (printing, gifts for Council members, and the Merit Award plaque). The motion was seconded by Christine and was carried.
- Jillian Carney made a motion on June 29, 2011 to pay \$100.00 for the two Ohio History Day award recipients—Dweeja Dasarthy, Junior division, and Shelby Wenzlaff, Senior division. The motion was seconded by Lonna McKinley and was carried.

Secretary's Report

Secretary, Gillian Hill, asked for a motion to approve the minutes of the telephone meeting of January 11, 2011 and the minutes of the Annual Meeting of April 15, 2011. The minutes had previously been distributed to Council by e-mail for discussion. Emily Lockhart made a motion to approve both sets of minutes. It was seconded by Lonna McKinley and approved by all.

Treasurer's and Membership Report

Treasurer, Emily Lockhart, presented the Treasurer's Report for the period April 15 to August 1, 2011. The current bank account balance was \$11,787.49, and all expenses from the Annual Meeting had been paid. *The full report is attached as an appendix.* Emily also reported that there were 141 current members.

Committees

- Public Information: Rachel Bilokonsky (formerly DeHart—Rachel recently married) reported that the committee continued to update the SOA wiki and Facebook page as needed and approved non-list member submissions to the SOA listserv. Rachel said that they would like to enhance the graphics of the wiki by adding more pictures in the near future.
- Nomination: Gillian Hill had no report.
- Newsletter: *Ohio Archivist*: Beth said that the deadlines for the Fall newsletter were September 1 for feature articles, which she said should be submitted to George Bain. The deadline for short articles and announcements was September 15, and those should be sent to her.

Beth also announced her resignation as newsletter editor, due to other obligations and commitments. She said that she would be happy to help with the transition to a new editor, including assisting her successor with the spring 2012 issue of the newsletter. She thanked SOA Council for giving her the opportunity to work with everyone, and promised to continue to attend SOA conferences.

- Education: Judy Wiener, passed along the following requests for future workshops, taken from the evaluations at the Spring Annual Meeting—digitization, supervising student/volunteer workers, conservation/preservation (hands on), professional development (how to get published, resume writing, interviewing), a discussion session on archivists' problems, disaster recovery, relocating collections, collaborative cataloging and partnerships with outside organizations, anniversaries (Civil War), EAD, content DM/DSPACE/ Web 2 , etc.
- Archives Month: Jeremy Feador announced that George Bain had replaced Lisa Wood as Chair of Archives Month. The theme this year was "Buckeyes in the Civil War." Jeremy, Lonna and Jillian had all agreed to help on the committee to select images for the poster. The images were due to the selection committee by August 10.
- Program:--Fall Meeting 2011: Jillian Carney suggested that SOA might like to join with the Ohio Historical Society, Lyrasis, and the National Endowment for the Humanities to bring the workshop "Staying on TRAC: Digital Preservation Implications and Solutions for Cultural Heritage Institutions" to Columbus. She asked for Council feedback on whether this might be a good idea.

Old/New Business

Christine Engels asked for input on reviving the H-Ohio listserv as a more practical and general history list, rather than a strictly academic one. It had been requested that SOA be one of the major partners in H-Ohio and promote it to SOA members. Feedback would be solicited.

Respectfully submitted,

Gillian Hill, Secretary.