

SOA ANNUAL BUSINESS MEETING

April 20, 2006

Between Meeting Council Actions

1. Angela O'Neal made a motion to approve purchase of 250 advocacy folders for the spring conference at a cost of \$375. The motion was seconded and carried.
2. Shari Christy made a motion for Council to approve the wording of the 2006 candidate questions. The motion was seconded and carried.
3. Judy Wiener made a motion to use \$300 donated by Metal Edge for a promotional item, with the additional costs to be paid by the SOA Treasury. The motion was seconded and carried.
4. Shari Christy made a motion for SOA to sponsor a prize of \$50 for the Ohio Memory scrapbook contest for K-12 students. The motion was seconded and carried.
5. Judy Wiener made a motion for SOA to continue support for the National Coalition for History in the amount of \$300. The motion was seconded and carried.
6. Gwen Mayer made a motion for Council to vote for the annual Merit Award recipient. Council voted for all three nominees to receive the award.
7. Gillian Hill made a motion to reimburse Gwen Mayer for the cost of three Merit Award plaques. The motion was seconded and carried.

Annual Meeting

1. President, Jane Wildermuth, opened the annual business meeting of the Society at 4:30 PM. She thanked the Program Committee for their work. She then asked Chair of the Nominating Committee, Shari Christy, to introduce the candidates for election to Council:

For Treasurer—Jennifer Gerth, Marianist Archives and Stephen Paschen, The University of Akron

For Council (2 seats)—Judith Cetina, Cuyahoga County Archives; Mary Manning, Medical Heritage Center, OSU; and Erik Mayer, OCLC Online Computer Library Center.

Ballots were passed out and collected

2. Secretary, Gillian Hill, gave her report. She told the membership that minutes are posted to the SOA website in draft form shortly after each meeting of Council, and in final form once approved. They are accessible to all. She said that Council is conducting some business by e-mail nowadays, and that any motions made and carried by e-mail correspondence are shown on the next official minutes as “Between Meeting Council Actions”.
3. Treasurer, Judy Wiener, presented the Treasurer’s Report. The balance of the Society’s account currently stands at \$8,910.91. The report is attached as an appendix.
4. Committee Reports:
 - Chair, Lonna McKinley, presented the report of the Archives Week committee. She said that last year 2000 posters had been printed—1600 were mailed by Wright State University using bulk mailing, and the rest were distributed by hand. Costs were kept down by using the bulk mailing system, and also by having a smaller poster than had been traditionally used. Events that took place to celebrate Archives Week were posted on the website. This will be done again this year. There will not be a poster competition this year, however. Rather, people who specialize in the theme, which this year is African American History in Ohio, had been asked to contribute ideas. They already have a draft of the poster, and the committee is now trying to get help from someone with graphic design experience in producing it.
 - President, Jane Wildermuth presented the annual Merit Awards to the three recipients:
Anna Heran, in recognition of her yeoman service as Chair of SOA’s Education Committee;
Judy Cobb, in recognition of her outstanding work in the transition of the Ohio Archivist to an online publication during her five years as Editor; and
Mark Leff, in recognition of his outstanding use of archival materials in broadcast journalism. (Mark is a professor at Ohio University and was unable to attend, so Doug McCabe accepted the award on Mark’s behalf and will take it back to him.)

Award Committee Chair, Gwen Mayer, reminded those present that, as archivists we are all stewards of Ohio’s history. She said that we manage and preserve collections and we need to draw attention to advocacy issues in archives. She told us to look around the room and begin thinking now about those whom we might nominate for next year’s awards.

Jane Wildermuth then announced the winner of the new scholarship award. This is a continuing education stipend of \$150, plus free registration to the conference, to help support a new member or student to attend. The 2006 winner, Leigh French, is a student in Wright State University’s MA program in Public History. Previously a

Systems Librarian, Leigh looks forward to a career in the field of Archives when she has finished her studies.

- Mary Manning, Co-Chair of the Education Committee (with Christine Schmidt) presented her report. She announced the publication of a new brochure listing the available workshops. Several of the classes we have had for years, but a big change this year is that we are partnering with the Ohio Preservation Council to teach some new classes, especially in the north of the state. Mary said that teachers have been asked to provide their class notes for a bank. She also said that the committee would welcome any suggestions for new classes, and that they would be happy to put on more workshops around the state.
- Before the results of the election were announced, Jane thanked the outgoing members of Council—Judy Wiener, Laurie Gemmill, and Shari Christy—for their hard work on behalf of the Society. She presented them with a small gift in appreciation.
- Shari Christy, Chair of the Nominating Committee, thanked all the candidates who ran for election, and then announced the winners—the new treasurer, Steve Paschen, and Council members Mary Manning and Erik Mayer.
- Website/Public Information Committee Chair, Vic Fleischer, thanked Phil Sager for his work on redesigning the website, and also thanked George Bain and Janet Carleton for their work on the updates.
- Program Chair, Angela O’Neal, presented her report. She thought that the society would make a small profit on this spring meeting. She introduced the spring program committee—Jody Blankenship, Kim Brownlee, Betsy Butler, Connie Connor, Betsy Hedler, Ron Davison, Laurie Gemmill, Mary Manning, Erik Mayer, and Judy Wiener—and presented them with a small gift for all their hard work. 2006 Fall Seminar Chair, Gwen Mayer, said that she was planning a workshop in the northern part of the state, either on advocacy, or on access. Jane then talked about the proposed spring 2007 conference in joint partnership with MAC, which will be held in Columbus. Judy Cobb and Judy Wiener have offered to serve on the Local Arrangements Committee, and Angela O’Neal will be a Co-chair of the Program Committee. Shari Christy reminded people that they would not have to reside in Columbus to serve on the LAC. They could offer to work on the registration desk or help with getting sponsors. There will be plenty of work for all interested.
- Membership Committee Chair, Judy Wiener, announced that there are currently 137 paid up members of the Society. The new membership brochure has some changes. It now includes Archives Week as a committee. Printing had been delayed until after this meeting so that the name and contact information of the new Treasurer could be included. Judy also said that the summary of the results of the recent membership survey is on the website. 21% of the membership responded to the survey. All those who wished to become more active in the society have been contacted. As there had

been some concern voiced over the location of meetings, this year's Fall Seminar will be held in the north of the state.

- Beth Kattelman, Editor of the Ohio Archivist, announced that she is hoping to get her second issue of the newsletter out in early May. It will include reports on the Spring Conference.

5. New Business

- Gillian Hill, Co-chair with Jane Wildermuth, of the ad hoc Constitution Committee, presented the amendments for vote. Copies had previously been available for examination at the registration desk. Gillian explained that she and Jane had worked together to make sure that all the previously approved amendments had been incorporated into the constitution and bylaws posted on the website. She then explained that these further amendments were mainly to correct typographical errors and to change phrases stating that information would be mailed, to stating that it would be sent, in order that e-mail could be used for such purposes. A motion was made and carried to approve the amendments.
- Jane announced that Council had sent a letter to Representative, Ralph Regula, on behalf of SOA, requesting that he support restoring the funding of NHPRC to the 2007 budget. The Administration had targeted NHPRC for total elimination of its staff and grant program.
- Charlie Arp, as a member of the OHRAB board, drew attention to the fact that the Supreme Court has recently ruled that the Governor's Office can claim executive privilege over many of the Governor's records. OHRAB wants the legislature to re-examine Ohio's Public Records law. This ruling limits Ohioans' right to know, and results in an incomplete historical record of Ohio's government. OHRAB will be sending a resolution to SOA Council and would like our support for it.
- Jane announced that the Poster session participants—graduate student, Shannon Michalak, with a project on online access to student newspapers, and undergraduate student, Eric Schnitte, with a project on researching images to associate with historical markers, would each receive a prize of \$75.00.

Jane then adjourned the business meeting at 5:30 PM, telling ongoing and new Council members that there would be a brief orientation meeting tomorrow—Friday—at 3:30 PM.

NOTE: As an addendum to the meeting, the new Council met on Friday, April 21, at 3:30 PM. Jane enumerated the duties of the officers and Council members and assigned committee chairs as follows:

Archives Week, Liaison to Council, Gillian Hill, Chair, Lonna McKinley; Awards, Chair, Gwen Mayer; Education, liaison to Council and Co-chair, Mary Manning, other Co-chair,

Christine Schmidt; Membership, Steve Paschen; Nominating, Angela O'Neal; and Website, Vic Fleischer.

The next meeting of Council will be arranged by e-mail, and will probably be held in June.

Respectfully submitted,

Gillian Hill.

Treasurer's Report
April 15, 2005-April 20, 2006

Account Balance (4/15/05)

\$9,784.42

Current Account Balance (4/20/06)

\$8,910.91

Deposits

\$8,568

Expenditures

\$9,472.94

Interest

\$41.87

Fees

10.44