

SOA ANNUAL BUSINESS MEETING

OCLC– April 15, 2011

Between Meeting Council Actions

1. Emily Lockhart made a motion for Council to approve the 2011 Agreement with the Ohio Historical Society, which was seconded and carried.
2. Gillian Hill made a motion to pay OHS \$100.00 for 2010 supplies (Agreement item 5 a) and \$250.00 for the annual maintenance fee (Agreement item 5 b). The motion was seconded and carried.
3. Gillian Hill made a motion to give the Annual SOA Merit Award to the Intermuseum Conservation Association of Cleveland (ICA). The motion was seconded and carried.
4. Emily Lockhart made a motion for SOA to give a cash honorarium to the Plenary Speaker at the Annual Meeting. The motion was seconded and carried.
5. Judy Cobb made a motion to give the Student Scholarship awards to LaNesha DeBardelaben and Eden Orelove. The motion was seconded and carried.
6. Judy Wiener made a motion to purchase a gift for outgoing President, Judy Cobb for her service to SOA. The motion was seconded and carried.

Annual Meeting

1. **Welcome:** President, Judy Cobb, opened the annual business meeting of the Society at 12:30 P.M. by welcoming everyone.
2. **Student Scholarship winners:** Awards Committee Council liaison, Christine Engels introduced and congratulated the two students who were awarded scholarships this year—La Nesha DeBardelaben, an MLS student from Indiana University, who won SAA's 2010 Mosaic Scholarship, and would like to work with ethnic women's records in her future career, and Eden Orelove, an MLIS student at the University of Pittsburgh, specializing in archives, preservation, and records management. Eden had a poster in the today's student poster session, and she would like to be university archivist in her future career.
3. **Merit Award presentation:** Christine Engels presented this year's merit award to The Intermuseum Conservation Association (ICA) in recognition of their outstanding services to the archival, library and museum professionals and citizens of the State of Ohio. Jame Jamison accepted the award on behalf of the Association.

4. **Recognition of Outgoing Council Members and Meeting Committees:** Judy Cobb called the outgoing Council members to the podium—Judy Wiener, Gillian Hill, Beth Kattelman and Christine Engels— and presented them with mementos in recognition of their service to SOA. Vice President, Judy Wiener then presented Judy Cobb with a gift for her service as President.

Judy Cobb also recognized the Program Committee for their work for the meeting.

5. **Election:** Judy Cobb thanked the Nomination committee—Jane Wildermuth, Lynda Pachurek and Lonna McKinley, and introduced the candidates for election:

For President, Kimberly Brownlee and Christine Schmid Engels

For Vice President, Judy Wiener and Katy Klettlinger

For Secretary, Gillian Hill

For Council, Benjamin Blake, Rachel DeHart, Jeremy Feador and Jennie Thomas

The candidate statements were included in the Conference packets for attendees to read.

Ballots were distributed for the voting process.

6. **Proposed change to SOA Bylaws:** Secretary, Gillian Hill, introduced the proposed change to the Bylaws, which had previously been approved by Council. This amendment was written to prevent any misunderstanding between the language and meaning of the bylaws in relation to the language in the Agreement with the Ohio Historical Society

Under the Bylaws, Duties of the Officers, item 3, the current wording reads:

The treasurer shall follow the budget presented by the president and approved by the council, shall have *custody of* all monies belonging to the society and pay them out only upon the authority of the council, shall *collect* the membership dues, and shall keep an accurate list of all members. At the annual meeting the treasurer shall present a financial report, and make a report on the membership status of the Society.

With the proposed change the wording would read:

The treasurer shall follow the budget presented by the president and approved by the council, shall have *responsibility for* all monies belonging to the Society and pay them out only upon the authority of the council, shall *manage* the membership dues, and shall keep an accurate list of all members. At the annual meeting the treasurer shall present a financial report, and make a report on the membership status of the Society.

The proposed change was approved by the full membership in attendance by a show of hands.

7. **Treasurer's Report:** Treasurer and Membership Chair, Emily Lockhart, reported a current balance of \$14,174.14 and a current membership of 139. She thanked Bonnie Such of the Ohio Historical Society for handling all the mailings and updating the membership database as renewals were received. *The full Treasurer's report is attached to these minutes as an appendix.*

8. **Other Committee Reports:**

Archives Month: Chair, Jillian Carney, reported that the 2010 Archives Month theme had been Music in the Archives. She said that some posters are still available and she had brought some with her for those who might want them. She also said that some posters for the 2007 Archives Month are still available on request. As this week is Volunteer Appreciation Week, Jillian suggested that posters might make a suitable thank you gift.

Website: Chair, Angela O Neal, reported that the council website is now a wiki, so council members can contribute to their own pages. It has proved very successful. Judy Cobb agreed that it was great to have the wiki and thanked OHS for making it possible.

Education: Council Liaison, Judy Wiener, reported that the focus of the Education Committee has shifted from offering workshops to preparing for events, such as today's Annual Meeting, and sponsoring a volunteer and mentoring program on the wiki. She thanked Chair, Jacky Johnson, who was unable to attend this meeting, for her work.

Newsletter: Editor of the *Ohio Archivist*, Beth Kattelman, said that work on the newsletter was going very well. She thanked OHS for their great collaboration, and said how much she appreciated their efforts, and especially those of Tutti Jackson. She also thanked George Bain for his tremendous help in obtaining content for the newsletter.

Awards: Chair, Christine Engels, thanked her committee Kevin Grace and Roland Baumann for all their work.

9. **Silent Auction Results:** Katy Klettlinger, who was in charge of collecting the donations, announced the winners and reported that \$264.00 had been received for future student scholarships.

10. **Election Results:** Chair of the Nominating Committee, Jane Wildermuth announced the results of the election. The new Council officers are:

President, Christine Engels

Vice President, Judy Wiener
Secretary, Gillian Hill
Council, Rachel DeHart and Jeremy Feador

The winners were congratulated and all candidates were thanked for their participation.

As there was no further business, the Annual General Meeting was adjourned at 1:30 P.M.

Respectfully submitted,

Gillian Hill, Secretary