

SOA ANNUAL BUSINESS MEETING

Ohio Historical Society – May 22, 2009

Between Meeting Council Actions

1. Katy Klettlinger made a motion for Council to approve an amendment to the Constitution and Bylaws that had been presented to Council by five members. The proposed amendment adds a paragraph to Item 10 as follows:

Motions to be introduced by a member of the society at the annual meeting must be presented to the Chair in writing prior to discussion, and preferably should be presented to Council in writing prior to the date of the annual meeting, if possible.

The motion was seconded and carried. It will be brought before the entire membership for a vote at the annual meeting.

2. Katy Klettlinger made a motion to award the two \$100.00 student educational stipend scholarships to attend the Spring Meeting to Sasha Westgate of Kent State University and Jeremy Feador of Wright State University. The motion was seconded and carried.
3. Vic Fleischer made a motion to purchase a gift for outgoing President, Angela O'Neal. The motion was seconded and carried.
4. Vic Fleischer made a motion to purchase gifts for outgoing Council members Ron Davidson and Katy Klettlinger. The motion was seconded and carried.
5. Angela O'Neal made a motion to give two SOA Merit Awards—one to the EAD Task Force, and the other to The Margaret Clark Morgan Foundation. The motion was seconded and carried.

Annual Meeting

1. **Welcome and Introduction of Candidates:** President, Angela O'Neal, opened the annual business meeting of the Society at 12:00 P.M. by welcoming everyone. She then introduced the Chair of the Nominating Committee, Jane Wildermuth, who introduced the candidates for election.

For President:

Vic Fleischer, University of Akron

Judy Cobb, OCLC

For Vice President:

Ron Davidson, Sandusky Library

Louise Jones, Ohio Historical Society

For Secretary:

Gillian Hill, Greene County Archives

For Council (2 seats):

Linda Kachurek, Wright State University

Christine Engels, Cincinnati Museum Center

Beth Kattelman, Ohio State University

Deanna Ulvestad, Greene County Public Library

The ballots were distributed for members to cast their votes in the election.

2. **Secretary's Report:** Secretary, Gillian Hill, reminded the membership that minutes are posted to the SOA website and are accessible to all. The most recent minutes on the website currently are those from the Council meeting of August 12, 2008. The minutes of the Council meeting of February 10, 2009 have been circulated among Council members, but have not yet been formally approved at a Council meeting. As soon as they have been approved, they will be posted to the website.
3. **Treasurer's Report:** Treasurer, Steve Paschen, reported a current account balance of \$11,407.58. He also said that there are currently 140 members, made up of 13 students, 110 individuals, 4 patrons, one sponsor, 7 institutional memberships and 5 life members. There have been 23 new members joined since August of 2008. *The full Treasurer's report is attached to these minutes as an appendix.*
4. **Committee Reports:**
 - **Archives Month Committee:** Committee Chair, Louise Jones, said that last year's theme was Elections. Over 1500 posters were mailed out. She had brought a few extra ones to the meeting, if anybody would like to pick them up. She is now looking for committee members for this year's event.
 - **Website:** Website Committee Chair, Vic Fleischer, reported that the website is continuously updated. There was conference web page also this year that he hoped had been helpful. He thanked Phil Sager of OHS for putting the information he sent online and asked people to send him updates as they were available.
 - **Program Committee:** Chair, Ron Davidson, gave a preliminary report on the current meeting. He said that there had been 50 plus paid attendees, and that he was hoping that there would be small profit. He said that there had been some generous sponsors. He would file a final balance sheet on the list serve and give a copy to Council. He recommended that we should start planning next year's conference tomorrow!

Angela O'Neal thanked Ron and distributed certificates of thanks to each of the members of his committee:

Ron Davidson (Chair), Sandusky Library
Kim Brownlee, University of Toledo
Jillian Carney, Ohio Historical Society
Kim Feiknopf-Dorian, formerly Ohio Historical Society
Vic Fleischer, University of Akron
Jacky Johnson, Miami University
Emily Lockhart, University of Akron
Glenn Longacre, NARA
Kristin Rodgers, Medical Heritage Center, OSU
Christine Engels, Cincinnati Museum Center

Angela then thanked the sponsors – Open Text, OPC, Special Libraries Association, and the Ohio Historical Society.

- **Ohio Archivist:** Editor, Beth Kattelman, reported that the most recent edition of the *Ohio Archivist* has been posted to the website. The next edition will be a post conference one, which will be available in the fall. It will include a roundup of the conference, including writeups on the sessions. She will ask for submissions on the website.

5. **Old Business**

- **History Day:** Angela announced the winners of the two \$100.00 SOA awards to students making the best use of primary sources in their projects for History Day. Winners of the Junior Division were Theresa Rager and Quentin Ulrich, from the Mercy Montessori Center for their project, “Dr. Albert B. Sabin’s Actions in Leaving a Legacy of Health.” Winners of the Senior Division were Jacob Miller, Jack O’Halloran, Nathaniel Henry, Leo Katz, and Isaac Hoffman of the Shaker Heights High School for their project, “Tom Johnson: Progressive Reform for the Common Man”. Angela congratulated the winners and also thanked SOA members Charlie Arp, George Bain, Janet Carleton, and Laurie Gemmill for helping judge the entries.

6. **New Business**

- **Awards Committee:** Chair, Vic Fleischer announced that there were two Merit Awards this year—for the Margaret Clark Morgan Foundation and for the EAD Task Force.

Since 2003, The Margaret Clark Morgan Foundation (MCMF) has contributed \$2.5 million to support the Archives of the History of American Psychology (AHAP) at the University of Akron. The Foundation has provided stipends for the Archives to hire graduate students to arrange, describe and make accessible

unprocessed manuscript collections involving the history of mental health research and practice. The Foundation also provided the Archives with funding for a web developer to maintain and update databases and the Archives website. To date, fourteen AHAP collections totaling 226 linear feet have been organized, cataloged and cross-referenced in a database making the AHAP one of the leading resources for psychological testing material in the country. In May 2006, MCMF provided the Archives with a leadership gift to complete the design development study of the future home of the AHAP. In June 2007, the Foundation further signaled its commitment by establishing the Endowed Directorship for the AHAP with a \$2.1 million gift, the largest gift ever given to the AHAP.

The EAD Task Force, composed of nine professionals from Ohio institutions and OhioLINK, collaborated to develop a viable and effective tool that greatly simplifies preparation of EAD documents across a multi-institutional environment. Over the past three years, the Task Force created a specification template, monitored enhancement requests, customized a software tool kit, and provided training workshops for archivists, librarians, students, and other professionals all across the state of Ohio. All current and past members of the Task Force are being recognized for their contributions to our profession. The EAD Task Force consists of:

Janet Carleton, Ohio University
David Gaj, Kent State University
Cara Gilgenbach (Chair), Kent State University
Beth Kattelman, Ohio State University
Amy McCrory, Ohio State University
Rhonda Rhinehart, University of Akron
Meg Spernoga, OhioLINK
Toni Vanden Boos, Wright State University
Sheila Yeh, OhioLINK

Following the Merit Award presentations, Vic then presented awards for their service to outgoing Council members Ron Davidson and Katy Klettlinger (who was not present), and to outgoing President, Angela O'Neal.

- **Proposed Amendment to the Constitution and Bylaws:** Secretary, Gillian Hill, introduced the proposed amendment to the Constitution and Bylaws, which had been approved by Council. She read the amendment, inserted as a second paragraph to Item 10 of the Constitution and Bylaws, under Officers and Government, which states:

Motions to be introduced by a member of the society at the annual meeting must be presented to the Chair in writing prior to discussion, and preferably should be presented to Council in writing prior to the date of the annual meeting, if possible.

After some discussion, the proposed amendment to the constitution and bylaws was approved by a majority of the full membership in attendance.

- **Strategic Plan:** Angela explained the work of Council on drawing up a strategic plan for the Society. At the April 2008 Annual Meeting, Council had held a SWOT analysis (strengths, weaknesses, opportunities and threats) and 35 members of the Society had attended. Council had then held further meetings in August and October of 2008 to draft the plan. A paper explaining the background to the strategic plan, containing the Society's mission, vision, core values and goals had been included with the conference packet. Angela read out the goals. She said that she would like to get feedback from members and the work would then be turned over to the new Council to work on and to put the plan in place. There followed some discussion on the plan, particularly on Goal 1—Strengthen the organization to ensure a sound financial and governing foundation, Objective A—Increase funding base for SOA and improve its financial administration, Task i, Invest a portion of existing funds to create a quasi endowment. Angela asked that any comments and information on this section, or any other part of the plan, be sent to her. Ron suggested that people could also post comments and questions to the list serve.
- **Partnership with OHS—Proposed Pilot Project:** Angela introduced the partnership plan that had been presented to SOA Council by the Ohio Historical Society. For an annual fee (currently proposed as \$250.00) and any actual out of pocket expenses, OHS would take over some of the purely routine administrative work of Council to enable Council to concentrate on the goals of the Society. Council had been considering a one year pilot program at the end of which both SOA and OHS could evaluate the partnership. Jody Blankenship, from the Outreach and Field Services Department of OHS, explained the work that OHS would do for SOA in more detail. He explained that they already do something similar for other organizations, such as OAHSM, and that it worked well. Considerable discussion followed. Several members believed that some of the details of the plan might actually violate SOA's constitution. It was thought that a lawyer's opinion might be required. Another concern was that SOA might come to be seen as a division of OHS and would lose its independent status. As there were so many unresolved issues, no vote was taken on the partnership. Gillian Hill made a motion that the partnership proposal be turned over to the new Council for further review and that an extra business meeting of the full membership be called for later in the year at which a fully fleshed out proposal could be brought before the entire membership. The motion was seconded and carried.
- **Scholarship Winners:** Angela introduced and congratulated the winners of the student stipend scholarships for 2009 – Sasha Westgate of Kent State University and Jeremy Feador of Wright State University.

- **Election Results:** Nominating Committee Chair, Jane Wildermuth, announced the results of the election, which she said had been very close:

President: Judy Cobb

Vice-President: Louise Jones

Secretary: Gillian Hill

Council Members: Christine Engels and Beth Kattelman

The winners were congratulated and all who had volunteered to serve were thanked for their participation.

- **Silent Auction:** Angela announced the winners of the Silent Auction donations, which resulted in the sum of \$370.00 for the scholarship fund.

The business meeting was adjourned at 1:35 P.M.

Respectfully submitted,

Gillian Hill, Secretary